

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Erik Hoyer, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Wednesday, January 27, 2016

5:30 p.m.

**Room 200, Northern Building
305 E. Walnut Street, Green Bay**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM
LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of November 18, 2015.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center Board of Directors (October 22 & December 10, 2015).
 - b. Aging & Disability Resource Center Executive/Finance Committee (June 25, 2015).
 - c. Aging & Disability Resource Center Nominating & Human Resources Committee (October 17, 2014).
 - d. Board of Health (October 13, 2015).
 - e. Children With Disabilities Education Board (December 8, 2015).
 - f. Criminal Justice Coordinating Board (November 19, 2015).
 - g. Human Services Board (November 13, 2015).
 - h. Mental Health Ad Hoc Committee (October 29, 2015).
 - i. Veterans' Recognition Subcommittee (November 17 & December 15, 2015).

Communications

2. Communication from Supervisor Schadewald re: This letter is my request for the Human Services Committee to support a resolution requesting the Wisconsin Governor and State Legislature to fund a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents.
3. Communication from Supervisor Schadewald: Re: a) If the Human Services Committee considers increasing the size of membership of the Board of Health, I request that at least one (1) new member of the Board of Health be a County Board supervisor and b) I request an update from the Human Services Committee on the mental health funds added to the 2016 budget.
4. Communication from Supervisor Zima re: That the County Board review the charges made to bars and restaurants for their licenses to determine if they're being charged inappropriately, if there are two beverage bars within the respective facility. Also, please notify the Brown County Tavern League as they have an interest in this matter.

Health Department

5. Update and discussion of research conducted by Health Department Director.

Human Services Department

6. Executive Director's Report.
7. Resolution re: Expanding Mobile Crisis Services.
8. Resolution re: Authorizing the Initiation of the Soar Program in Brown County Using the Community Development Block Grant.
9. Budget Adjustment Request (15-89): Any increase in expenses with an offsetting increase in revenue.
- 9a. Approval of Beacon Center Lease.
10. Financial Report for Community Treatment and Community Programs.
11. Statistical Reports.
 - a. CTC Staff – Double Shifts Worked.
 - b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c. Monthly Inpatient Data – Bellin Psychiatric Center.
 - d. Child Protection – Child Abuse/Neglect Report.
 - e. Monthly Contract Update.
12. Request for New Non-Continuous Vendor.
13. Request for New Vendor Contract.

Aging & Disability Resource Center – No agenda items.

Syble Hopp – No agenda items.

Veteran Services – No agenda items.

Other

14. Such other Matters as Authorized by Law.
15. Audit of bills.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, November 18, 2015 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

Present: Chair Evans, Supervisor Hoyer, Supervisor Haefs, Supervisor Robinson, Supervisor La Violette
Also Present: Erik Pritzl, Luke Schubert, Cressie Birder and other interested parties.

I. Call Meeting to Order.

The meeting was called to order by Chair Evans at 5:30 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of October 20, 2015.

Motion made by Supervisor Hoyer, seconded by Supervisor Robinson to approve as modified noting Supervisor La Violette was present and not excused. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Comments from the Public. None.

Report from Human Services Chair, Patrick Evans

Evans noted that he saw the Fox 11 Investigates segment regarding the open office space within the County and he commented that some of the space is empty due to Family Care going out and he also noted that he is still against moving the Health Department to the Sophie Beaumont Building, but that is an executive decision. He has received some additional information on this and he will review it and then bring it forward.

1. Review Minutes of:

- a. Aging & Disability Resource Center Board of Director's (September 24, 2015).
- b. Board of Health (August 25, 2015).
- c. Community Options Program Planning Committee (October 26, 2015).
- d. Mental Health Treatment Committee (September 24, 2015 and October 15, 2015).
- e. Veterans' Recognition Subcommittee (October 20, 2015).

Motion made by Supervisor Hoyer, seconded by Supervisor La Violette to suspend the rules to take Items 1a-e together. Vote taken. **MOTION CARRIED UNANIMOUSLY**

Motion made by Supervisor Robinson, seconded by Supervisor La Violette to approve Items 1a-e. Vote taken.
MOTION CARRIED UNANIMOUSLY

Human Services Department

2. Executive Director's Report.

Human Services Director Erik Pritzl said his Director's Report contained in the agenda packet speaks for itself. He spoke briefly regarding the four-part initiative and said that more than anything it was a community effort to get

to that point. He felt County Board support was very strong and speaking from the Human Services side, he appreciates listening to the community and having them show the concern they did in moving it forward with the strong support. He also felt that this Committee has been in support of his department continuously and now he sees a lot of support across the whole Board.

Supervisor Robinson thanked Pritzl and his staff for working on this issue and collaborating with the community partners. This is appreciated and something that has impressed Robinson since Pritzl has been on staff. Robinson asked Pritzl what the timeline would be for any of the pieces of the initiative to move forward. Pritzl responded that he talked about this at one of the community groups earlier in the day. He felt that there are pieces that could be worked through in the first quarter of 2016. He said that the mobile crisis expansion is probably the easiest thing to look at implementing because it is really expanding an existing contract to put more services out from the vendor. Pritzl continued that there are also some procedure changes that are being proposed that need to be supported by the community in terms of how they work with law enforcement. He continued that it takes about 90 days to recruit and train staff and he felt that April 1 would be a good estimate as to a start date.

Robinson asked if any of the pieces will be on the agenda for the current Board and Pritzl responded that he felt things should be moving forward before the next election. He noted that some of the items will require RFPs and approval of vendors and site services and this will take some time. It is a matter of framing the whole proposal, getting approval and then going through the process. Robinson said it was important to spend the money wisely and that the details are worked out before it is brought forward. However, he noted that there was a 22 to 24 vote in support of this and he thought that any piece that could responsibly be moved forward by the March County Board meeting would be advisable.

Pritzl continued that the detox piece has a limited provider pool and a service where you know what is being bought. He said that it would pretty much be putting a contract in place to provide the services and this should not take a tremendous amount of time because of the limited providers. He noted that the transitional residential is a little more challenging because this should be done in conjunction with the detox part. His staff is working through this and applying for the program change and staffing plans to bring forward to the Committee. He felt that having this done during the first quarter is ambitious but not impossible.

Robinson said he is not trying to move this along in an inappropriate fashion, but he did feel there was some value in taking advantage of the support of the current Board. Pritzl stated that the day report center will be a little more involved and they continue to work on that piece. He noted that he has already had questions as to where a day report center would go, but noted that that would be up to the contracted provider to identify. La Violette asked who the possible contractors are and Pritzl responded that he thought it would be people experienced in doing this already, including the provider in Outagamie County which is Family Services or the provider for Waukesha and Milwaukee counties who may be interested in expanding.

Evans noted that he had met with Representative Rohraste who represents an area in Neenah and he is the chairman of the task force for Alzheimer's. The State is potentially looking at a CBRF for Alzheimer's patients and they discussed the possibility of using the CTC for this. Evans sent a letter to him showing support and to have initial discussions regarding this. Evans will keep the Committee advised in this regard, but does not expect to see anything until next year.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Review and Approval of Brown County Lease Agreement for Our Place Facility.

Pritzl said that Our Place is a County-owned building which is operated by Family Services. There are 18 beds and the facility serves primarily mental health consumers. These are people who are beyond the crisis stabilization piece where they have the diversion facility as well as Bay Haven and the CTC. The lease needs to be renewed

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and that is why this is before the Committee at this time. Pritzl stated that the County leases the program to Family Services and the County places people in the facility.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Financial Report for Community Treatment Center and Community Programs.

Motion made by Supervisor La Violette, seconded by Supervisor Hoyer to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Statistical Reports.

- a. CTC Staff – Double Shifts Worked.
- b. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
- c. Monthly Inpatient Data – Bellin Psychiatric Center.
- d. Child Protection – Child Abuse/Neglect Report.
- e. Monthly Contract Update.

Robinson noted that it appears that things are starting to turn around at Bay Haven. Hospital and Nursing Home Administrator Luke Schubert said that the census has grown, but since it is a short-term unit the census comes and goes, but noted that this is the first month the unit has been over half-full since opening. The census fluctuates between three and eight. Robinson asked what the increase is attributed to and Schubert responded that it is due to some changes in the admission process and breaking down some barriers to say yes more. He also noted that there is a new Director of Nursing that is embracing the culture of solving more difficult cases. Additionally, the charge nurse program that they have from 9 am to 9 pm provides consistency for intake of clients as well. Schubert stated that there has been a cultural change in understanding the mission and purpose and finding ways to say yes more to new or challenging situations.

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to suspend the rules to take Items 5a-e together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to receive and place on file Items 5a-e. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Request for New Non-Continuous Vendor.

Motion made by Supervisor Robinson, seconded by Supervisor Hoyer to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Request for New Vendor Contract.

Motion made by Supervisor Hoyer, seconded by Supervisor Haefs to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

8. Audit of bills.

Motion made by Supervisor Robinson, seconded by Supervisor Haefs to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

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9. **Adjourn.**

Motion made by Supervisor Haefs, seconded by Supervisor Hoyer to adjourn at 5:50 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER BOARD OF
DIRECTOR'S MEETING**

OCTOBER 22, 2015

PRESENT: Marvin Rucker, Beth Relich, Barbara Robinson, Joan Swigert, Pat Finder-Stone, Lisa Van Donsel, Larry Epstein, Supervisor Corrie Campbell, Pat Hickey, Jessica Nell, Ramon Fierros

EXCUSED: Lori Rasmussen, Melanie Maczka

ABSENT: None

ALSO PRESENT: Debra Bowers, Kinsey Black, Devon Christianson, Christel Giesen, Laurie Ropson, Sandy Groeschel, Diana Brown, Denise Misovec, Tina Whetung

Kitty Barry, Options for Independent Living Assistant Director, gave a welcome to the ADRC Board members and gave an overview of the organization.

The meeting was called to order by Chairperson Rucker at 8:45 a.m.

PLEDGE OF ALLEGIANCE

INTRODUCTIONS

ADOPTION OF THE AGENDA:

Ms. Finder-Stone/Ms. Robinson moved to adopt the October 22, 2015 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF SEPTEMBER 24, 2015:

Mr. Epstein/Ms. Relich moved to approve the minutes of the regular meeting of September 24, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF SEPTEMBER, 2015 FINANCE REPORT:

Ms. Bowers referred to the September 2015 Financial Highlights to demonstrate the expenses and revenues for the month of September.

Ms. Bowers recognized Donovan Miller, Accounting Clerk, who has worked with coordinators to maximize the in-kind hours captured by volunteers.

Board members asked about the breakdown of In-Kind Services and requested a breakdown of volunteer in-kind hours and their definitions by funding source. Ms. Bowers indicated that she would provide this at the December meeting.

Mr. Epstein questioned if expenses for volunteer service through WIHA should be submitted to the ADRC. Ms. Christianson will find out where these hours should be reported and follow up with Mr. Epstein.

Ms. Van Donsel/Mr. Epstein moved to approve the September 2015 finance report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

Ms. Bowers referred to the Restricted Revenue & Expense handout to show that the ADRC did not receive any restricted donations in the month of September; however there were expenses for a floor scrubber, folding machine, and Healthy Aging Summit Training.

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Supervisor Campbell/Ms. Robinson moved to approve the restricted donations for September 2015. **MOTION CARRIED.**

NUTRITION & VOLUNTEER PROGRAM REPORTS:

Ms. Groeschel, Nutrition & Volunteer Coordinator, thanked all of the Board members for their volunteerism, support, and advocacy. Ms. Groeschel indicated that, on average, 600 meals are ordered daily through Aramark, the contracted caterer since 2013, and are distributed throughout Brown County. Of these meals, approximately 450 are delivered to homebound individuals and the other 150 are served at the 11 congregate meal sites throughout the county. Homebound meals are delivered Monday through Friday by 250 Volunteer Drivers along 22 meal routes in Green Bay, five in De Pere, one in Denmark, and one in Pulaski. The average route is 12 miles in length and can take an hour to an hour and half to deliver.

Twenty-two meals are able to be delivered on each route before a waiting list would need to be started for that route. When an opening becomes available on the route, the waiting list policy indicates that the person on the waiting list with the highest nutritional need would be added to the route first. In the past year, 40 people have had to be added to a waiting list with the average wait of one week before getting on a route. The wait is primarily tied to the amount of volunteers available to deliver the meals. While on the waiting list, alternative food resources are provided to these consumers and their family members. To help keep waiting lists minimal, continual phone reassessments are completed to be sure that those on the program continue to meet eligibility criteria for the Homebound Meal Program.

Volunteer Driver's training was held recently that focused on "red flags" for drivers to be alert to. The Drivers are the eyes and ears and look for abuse, neglect, financial issues, and excessive heat in the summer months. These concerns are reported back to the ADRC where staff follows up with family and emergency contacts to let them know what resources and options may be available.

Ms. Groeschel shared a few examples of incidents where a consumer's life may have been saved by a volunteer driver:

- When attempting to deliver a meal, there was no answer and the door was locked, the driver grew concerned. Just then the mail carrier happened to be delivering mail and informed the driver that the consumer's sister lived across the street. The driver walked across the street to the sister's house and the sister unlocked the consumer's home where the consumer was found having a stroke. Rescue was called immediately and she was transported to the hospital. The consumer's son called the ADRC homebound meal program the very next day and thanked the ADRC for being so diligent.
- When making an effort to deliver a meal to a gentleman with dementia, a Driver found the door was locked and no one answered when called. Following procedure, the daughter was contacted. She returned the call later that evening and left a message stating her dad's meals needed to be cancelled indefinitely. The man's wife, who was his primary caregiver, was hospitalized and he wanted to visit her. He, however, had wandered off and was lost. A silver alert was issued. Fortunately, he was located the next day and was in good condition.
- Upon delivering a meal to a consumer, a volunteer smelled gas and alerted staff at the ADRC who reported the incident where a gas leak was indicated.

The ADRC was awarded a \$1000 grant from Meals on Wheels this year which was used to purchase red melamine dinnerware for the modernized ADRC congregate site. Research shows that red is dementia friendly and more appealing than meals served on trays. In addition, a \$5000 grant was awarded from Meals on Wheels within the past month for the Homebound Meal Program and was used to purchase meal delivery bags and supplies.

Along with the red dinnerware, another initiative that has helped triple the dining site numbers at the ADRC congregate site is the implementation of extended dining hours from 11 – 12:30 which offers more flexibility. Due to the homebound meal population growing and congregate population shrinking,

the total number of meals continues a downward trend. Because of this issue, modernization grants have been awarded around the state in hopes of changing the image of the congregate dining sites.

After doing research around unmet nutritional needs in rural areas, Volunteer Drivers were recruited and trained to provide expansion of the Homebound Meal Program to southern Brown County; delivering to approximately 15 seniors in the Wrightstown, Ledgeview, Greenleaf, and Askeaton areas.

Goals for 2016, as a result of recent listening sessions conducted for the three year aging plan, include exploring creative ways to include more fresh fruits and vegetables at the dining sites and opening a public café within the ADRC. It is difficult to provide additional fruits and vegetables under the contract with Aramark due to the agreed upon meal rate. Collaboration with school systems, community gardens, or the UW-Extension to acquire a food plot in the community may be an option to provide these resources. The goals for the café area within the ADRC will be to provide items for purchase including: coffee, muffins, yogurt, and smoothies. This café could be a place where individuals with disabilities are able to gain employment skills in partnership with agencies in the community.

Ms. Relich mentioned that KI recently changed their contract from Konop to Aramark and the cafeteria is being modified. Maintaining a fresh appealing salad bar has been a challenge even in a large cafeteria setting. Ms. Relich will keep the ADRC apprised of the food cost, quality, and options offered at KI.

Ms. Nell indicated that she has noticed Badger Terrace is in need of volunteers in the meal site and is concerned that they may decrease the days of operation or close permanently. Ms. Groeschel indicated that she will contact the site manager to discuss options to recruit specifically for this volunteer position.

As the Volunteer Coordinator, Ms. Groeschel is the initial point of contact for all volunteer requests that come into the agency and is responsible for interviewing applicants, maintaining the volunteer database, and ensuring reference and background checks are completed. Ms. Groeschel's main focus is on recruiting meal drivers, friendly visitors, and shopping assistants.

Ms. Groeschel referred to the Homebound Meal and Congregate Meal Survey Results for the fall of 2015 handouts. Ms. Robinson questioned whether or not the questions are standardized across the state and if the nutrition program could become evidence based to find out if the nutrition program is keeping consumers in their home or improving their health. Ms. Robinson also asked if there was a state report and if the Board could get a copy of it. Ms. Groeschel indicated that she would follow up with the state report.

Ms. Christianson indicated that the questions asked on the nutrition surveys are standardized for consistency around the state. Possible outcomes can be tracked with the nutrition risk assessment that is collected on all meal participants. Risk is assessed regarding prescription drug use, drinking alcoholic beverages, and eating certain foods. The impact of the nutrition program on these outcomes is available statewide data.

Board members discussed running a human interest story in the *Green Bay Press Gazette* focusing on the nutrition program, volunteers, and how consumers are affected. The front page would be ideal; however, an article in the Today's Take section would be an option as well. Board members mentioned working with Todd McMahon, *Green Bay Press Gazette*, who has written several inspirational human interest stories.

Ms. Groeschel indicated that in 2016 she plans to include a survey to those consumers who have a caregiver receiving the donation statements which will inquire about how the nutrition program is supporting them as a caregiver - not only the meal recipient. As an ADRC, we are interested in how caregivers are supported through programs offered that may not traditionally be seen as a caregiver program.

Ms. Christianson thanked Ms. Groeschel for her energy, positivity, and coordination of both the Nutrition and Volunteer programs and incredible work that she does.

Ms. Campbell indicated that the *Ashwaubenon Press*, a newspaper that she contributes articles to will do an article around the nutrition program.

DIRECTORS REPORT:

A. LONG TERM CARE INFORMATION PAPER – DHS MEETING:

Ms. Christianson referred to the *Keep Our Care at Home* handout included in the Board packet that presented major principles that need to be considered as the State re-designs the long term care plan again in 2017. Family Care and MCO's, Managed Care Organizations, will be reorganized into IHA's, Integrated Health Agencies, which will integrate acute and long term care into one benefit. Advocates are providing input to the Department of Health Services (DHS) that will provide a report to the legislators in April of 2016. Ms. Christianson and Ms. Nell attended a roundtable meeting to provide input along with several other advocacy organizations. Ms. Nell indicated that approximately 30 individuals were in attendance including advocates and professionals from agencies that will be affected.

A major concern is the lack of experience insurance agencies have serving individuals with disabilities. These agencies are interested in eventually hiring advocates to teach them how to serve these populations.

The message communicated to DHS was that individuals with disabilities and older adults need to be at the table, as stakeholders, through the development and implementation of the new system. Many great ideas were offered up but at this point it is unsure how much will be taken into consideration. At the roundtable, Ms. Christianson asked to slow this process down and indicated the northeast region hasn't even completed the transition to Family Care which would require people to change from one system to another more than once.

Much discussion was held amongst the Board around this topic and how unclear the new programs will be. Ms. Christianson indicated that answers are unknown at this time and asked DHS for transparency and public record. Once the design is available, specific feedback will be given and it will be shared with board members.

Ms. Nell encouraged board members to speak up even if they don't think they have any power and to keep advocating for what is important to them. Ms. Nell also offered to be a resource to board members and offered for anyone to contact her.

B. TAMMY BALDWIN VISIT:

Ms. Giesen mentioned that the ADRC hosted a round table event which brought Senator Tammy Baldwin and caregivers together to share information around the RAISE Family Caregivers Act (Recognize, Assist, Include, Support, and Engage). The RAISE Act helps to create a national strategy on how to support family caregivers. Wisconsin alone has nearly 600,000 family caregivers who provide 6,000,000 hours of care each year.

Some very brave and open caregivers attended and shared their caregiving experiences. The support, recognition, and need for respite and care were identified overall.

Ms. Robinson indicated that it was great being able to speak about her caregiving experience and having Ms. Baldwin available to listen. Ms. Robinson also stated that it was eye opening to hear those speaking on caregiving for those with dementia. Training is available; however, each day and situation can be unique and the population of those with dementia is increasing.

Ms. Robinson also thought that the training that is used for fire protection and police on how to work with individuals with dementia would be an interesting presentation for the board.

Ms. Brown thought the caregiver stories were honest and touching and hopes that with the help of the media coverage of the event the message will spread.

Ms. Ropson revealed that she was fighting back tears throughout the event and drove home how vital the Dementia Care Specialist and making our communities dementia capable really are; businesses and people need to be able to handle those with dementia in a respectful, caring manner.

Ms. Giesen indicated that this occurred in the same week as a Powerful Tools Class and the Self-care for Those who Give caregiver event which was a very successful event. November is National Family Caregiver Awareness month and information is highlighted on this topic throughout the November *AddLife News*. The Brown County Caregiver Coalition is sponsoring Coffee and Conversation for Caregivers throughout Brown County which will focus on sharing, support, networking, and socializing.

Ms. Nell, Mr. Rucker, Mr. Epstein, and Ms. Finder-Stone attended the Paul Wesselmann event at the ADRC. The County did videotape the session and will post on YouTube. Ms. Ropson will let the Board know when this is available.

C. DENMARK UPDATES: RETIREMENT AND NEW STAFF:

Ms. Christianson shared that Carol Derricks, Rural Program Coordinator – Denmark, retired on Friday, October 16 after 25 years of dedicated service with the ADRC. Sara Wall will be starting on November 2 in this position and will attend a future meeting to introduce herself. Sara will be a great fit for this position and comes to the ADRC from the YWCA with a background working in volunteer recruitment.

D. 85.21 – 2016 SPECIALIZED TRANSPORTATION UPDATE:

Ms. Giesen reviewed the Public Hearing for the 2016 Specialized Transportation Grant Application serving seniors and individuals with disabilities in Brown County flyer which indicates that copies of the preliminary draft application will be available for review beginning November 6 at the ADRC, Denmark & Pulaski Senior Centers, and the De Pere Community Center. The Public Hearing will be held on November 16, 2015 at the ADRC at 3:30 p.m. Ms. Giesen reported that a small increase was allocated through the state budget process for the 2016 85.21 specialized transportation program which serves older adults and persons with disabilities. The ADRC is also required to provide a local 20% match using levy received from Brown County for the 85.21 specialized transportation program. In total, this represents just over a 5.5% increase. Over the next month, feedback from the current providers will be collected and a draft plan will be assembled for 2016. Ms. Giesen invited all Board Members to attend the Public Hearing which will include an overview on transportation.

Ms. Christianson commended Ms. Brown and Ms. Whetung from Curative Connections who have taken on the management of this program and helped to make this a seamless transition.

Mr. Epstein asked if Mr. Runge, Brown County Planning Commission/Brown County Transportation Coordinating Committee, and Ms. Spielman, Brown County Emergency Management, will be present at this Public Hearing. Ms. Giesen indicated that she will send them both the information on the Public Hearing.

E. REVIEW HUMAN SERVICE COMMITTEE MEETING 10/20:

Ms. Christianson attended the Human Service Committee Meeting on October 20 and indicated that Supervisor Zima brought forward a \$1.6 million request around unmet needs for mental health services. The committee was very receptive and approved this additional request which

will focus on mental health services and alcohol and drugs. The ADRC's standing budget was passed; however, department wish lists weren't addressed due to the mental health discussion. The items on the wish list include: the DCS position, funding for under 60 meals, and the part-time job coach in the café. The grant for the DCS ends in July and the state is reducing the number of DCS positions from 16 to 12 which could potentially affect the ADRC. If this is the case, Ms. Christianson will ask the Board for approval to use net assets in order to support this position through the end of 2016 and would need county support in the 2017 budget for this position to continue. Supervisor Campbell and Ms. Bowers also indicated that Brown County employee health insurance premiums will remain as is for 2016 and the contributions to the HRA will continue to be tied to the employee's personal health assessment; though, retiree premiums may be increasing. Supervisor Campbell discussed the stadium tax options on the table at the state and county level.

LEGISLATIVE UPDATES: Ms. Campbell asked Ms. Christianson if she were invited to participate in any of the community stakeholder focus groups for the Titledown District redevelopment. These focus groups are being held to determine desired programming and activities for the 10-acre public plaza which includes a park-like setting with year-round, diverse programming that will feature fitness-related activities, cultural opportunities, versatile space for a variety of uses, a winter ice skating rink and team-inspired public art, in addition to festive game day action. Three key tenants to be integrated around the public plaza will include: Lodge Kohler, a Bellin Health Sports Medicine Clinic, and Hinterland Restaurant and Brewery. Supervisor Campbell indicated that one large component of this initiative will be aimed at seniors and those with disabilities and would like to see the ADRC advocate for accessibility and programming for these populations. Ms. Finder-Stone also was invited and thought the focus group she attended was concentrated on millennials.

ANNOUNCEMENTS: Ms. Christianson mentioned that the dementia redesign is continuing to occur; legislators are holding a roadshow to do listening on dementia care and system redesign. Nicolette Miller, DCS, will attend and speak on DCS for the region on November 3, from 9 – 12 at the Stone Cellar at Riverview gardens in Appleton. Hearing from the public on how important these roles are will be more significant to the legislators.

Ms. Finder-Stone mentioned that there will be a redistricting dinner at the League of Women Voters Meeting on Monday, October 26. Former State Senators Tim Cullen (D) and Dale Schultz (R) will be the keynote speakers and will discuss the need for bipartisan, independent redistricting reform in Wisconsin. Due to the timeline, Ms. Finder-Stone suggested contacting the League President at 434-0764 if you are available and interested in attending.

Ms. Swigert announced that a bench is being dedicated to remember those who died without a home on November 16 for Hunger Awareness week. Ms. Swigert will drop a poster off at the ADRC and asked if this information could be put on the ADRC online sites as well.

Mr. Epstein mentioned that Ron Niesing, Outreach and Benefit Program Specialist, from the ADRC gave a wonderful presentation on Medicare changes and Part D to the Men's club and reached 150 people.

NEXT MEETING – The next meeting will be Thursday, December 10th, 2015 at 8:30 a.m. at the ADRC which will include a holiday breakfast at 8 a.m. with ADRC staff.

ADJOURN:

Mr. Epstein/Supervisor Campbell moved to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 11:10 a.m.

Respectfully submitted,

Kinsey Black, Administrative Specialist

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
BOARD OF DIRECTOR'S MEETING

December 10, 2015

PRESENT: Marvin Rucker, Beth Relich, Barbara Robinson, Joan Swigert, Pat Finder-Stone, Larry Epstein, Pat Hickey, Jessica Nell, Ramon Fierros, Melanie Maczka

ABSENT: None

EXCUSED: Supervisor Corrie Campbell, Lori Rasmussen, Lisa Van Donsel

ALSO PRESENT: Devon Christianson, Kinsey Black, Debra Bowers, Laurie Ropson, Christel Giesen, Diana Brown, Tina Whetung

The meeting was called to order by Chairperson Rucker at 8:35 a.m.

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA: Mr. Epstein/Ms. Relich moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF October 22, 2015: Ms. Finder-Stone/Ms. Relich moved to approve the minutes of the regular meeting of October 22, 2015. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT:

Ms. Bowers referred to the End of Year Forecasting Financial Report to demonstrate the estimated expenses and revenues for 2015 including discussions in comparison to the budget demonstrating a favorable end of year financial position.

Mr. Epstein/Ms. Hickey moved to approve the End of Year Forecasting Finance Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS:

Ms. Bowers referred to the Restricted Revenue & Expense handout. During the month of October the ACRD received:

- \$250 donation in memory of Peg Gunville from Donald Gunville for the Loan Closet
- \$250 donation from the Caregiver Coalition to support 2016 Caregiver Events

Ms. Relich/Ms. Maczka moved to approve the October 2015 restricted donations. **MOTION CARRIED.**

ELDER TREE PRESENTATION: Mr. Epstein indicated that he was introduced to the Eldertree Social Media platform while attending the Prevention Summit and pointed out that it was developed by UW Madison with design input from older adults. This free, web based communication tool is used to connect older adults, family, and friends across the state. Living in Wisconsin, having access to a computer, and being age 65 or older are the requirements to create an account through this social media platform. Mr. Epstein is a community administrator, which allows him to register accounts for consumers. Eldertree allows older adults to connect with each other, stay in touch with family and friends, learn about local events and resources in their community, track their health and personal to-do's, learn about preventing falls, safe driving, medication management, caregiving, and health and wellness. Mr. Epstein walked through the sign up process for both single and group accounts and

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thought holding registration events at the ADRC may be an opportunity where consumers are able to sign up and learn about the features of Eldertree. Mr. Epstein demonstrated the different features on the site and how each of them can be used. Ms. Christianson commented that older adults in need of rides, lawn care, or snow removal could use this tool as an opportunity to connect with their neighbors. Due to many of the same needs, Board Members discussed how this could also be an opportunity for adults with disabilities. Mr. Epstein mentioned that he will be providing feedback for improvements to the UW administrators. Discussion occurred around the target demographic shifting to older adults who are lonely, living alone, or in need of these resources.

REVIEW AND APPROVAL OF S.85.21 SPECIALIZED TRANSPORTATION APPLICATION: Ms. Giesen referred to the Specialized Transportation Assistance Program Summary to highlight positive feedback and areas of concerns that were presented during the public hearing in November, 2015. The local Transportation Coordinating Committee approved the 85.21 plan during its meeting earlier this week, and she referenced the letter included in the board packet. In addition, Ms. Giesen indicated that there has been a small increase in funding for this grant, summarized the proposed project budget, and discussed how the ADRC Trust is utilized.

Ms. Giesen called attention to the Access & Expansion Project that may include: hiring a Mobility Manager for the community, collaborating with Casa Alba Hispanic Resource Center to hire Spanish speaking drivers, hiring a Volunteer Coordinator dedicated to transportation, expanding service hours, or providing specialized transportation options.

Board members also provided feedback in regards to the Public Hearing indicating that a lack of attendance at the public hearing and the cost and bureaucracy of vehicle re-registration for Curative Connections are concerning. Discussion around the term "Public Hearing" occurred and Board members wondered if this could be a deterrent for some folks. Ms. Giesen reported that the 85.21 statutes require a "Public Hearing", however, the ADRC could add additional language on the notice that could reduce the fear of providing public testimony. Board members also discussed reasons for a lack of attendance at the Public Hearing that included: persons not having a way to get to the Public Hearing, frustration with the transportation system, feeling that nothing will be changed since issues have been present for years, depression because of their situation, or they are intimidated by the issues.

Ms. Giesen thanked the Board for their feedback and indicated that the 85.21 Specialized Transportation Grant funds provide a large volume of rides; however, the service area overlaps with other providers and programs, such as Para Transit services. In order to maximize the 85.21 transportation grant funds and make the biggest impact, these gaps need to be identified.

Ms. Christianson indicated that the Brown County Planning Department, in conjunction with the Transportation Coordinating Committee, conduct a comprehensive transportation plan every 5 years, allowing public input and include all of the providers that serve older adults and persons with disabilities. This comprehensive evaluation and plan is an opportunity for all of Brown County's needs to be explored instead of just the 85.21 programs. In addition, the ADRC Board has approved an assessment of needs in the rural communities by the Brown County Planning Department that will be conducted at the same time as the 5 year plan. Late summer of 2016 will produce both assessments and plans.

Ms. Finder-Stone indicated that area hospitals may be interested in collaborating on his project as well.

Ms. Relich/Ms. Finder-Stone moved to approve 85.21 Specialized Transportation Grant Application.
MOTION CARRIED.

ENTER INTO CLOSED SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

A. EXECUTIVE DIRECTOR EVALUATION: Ms. Robinson/Ms. Finder-Stone moved to approve Ms. Christianson's evaluation, grade, and merit. **MOTION CARRIED.**

B. CLASSIFICATION I&A COORDINATOR: Mr. Epstein/Ms. Maczka moved to approve the I&A Coordinator classification. **MOTION CARRIED.**

Ms. Relich/Mr. Epstein moved to approve moving into closed session at 9:53 a.m. **MOTION CARRIED.**

RETURN TO OPEN SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Ms. Finder-Stone/Ms. Robinson moved to approve returning to open session at 10:19 a.m. **MOTION CARRIED.**

A. NOMINATIONS:

Mr. Rucker referred to the Slate of Officers, Reappointments, and Appointments handout and indicated that Mr. Epstein and Ms. Maczka are interested in serving an additional three-year term.

Ms. Finder-Stone/Ms. Hickey moved to approve the reappoint Mr. Epstein and Ms. Maczka to the Board. **MOTION CARRIED.**

Ms. Christianson indicated that Bev Bartlett, recently retired from the Alzheimer's Association, has applied for the vacant Board opening. If approved, Ms. Bartlett's information and recommendation from the Board would be sent to County Executive Streckenbach to be included at a County Board Meeting for approval in January.

Ms. Finder-Stone/Ms. Robinson moved to appoint Bev Bartlett to the Board. **MOTION CARRIED.**

B. PROPOSED SLATE OF OFFICERS 2016:

Mr. Rucker referred to the Slate of Officers, Reappointments, and Appointments handout and reported that the proposed slate of officers have been contacted and agreed to serve in the following positions for 2016:

- **CHAIRPERSON – MARVIN RUCKER**
- **VICE-CHAIRPERSON – BARB ROBINSON**
- **SECRETARY – PAT HICKEY**
- **TREASURER – BETH RELICH**

Mr. Rucker asked three times if there were any other recommendations for officers from the floor.

Mr. Epstein/Ms. Maczka moved to approve the slate of officers as listed on the handout. **MOTION CARRIED.**

Mr. Rucker presented a certificate of appreciation to Ms. Swigert for her dedicated service on the Board.

Ms. Swigert thanked the Board and indicated that she always appreciated the positive and encompassing support received and thought it was a pleasure to be on the Board.

LEGISLATIVE UPDATES: Ms. Finder-Stone mentioned that The RAISE Act was passed through the Senate.

Ms. Finder-Stone also heard that Governor Walker may be interested in running for a third term.

Mr. Epstein announced that he received a message from Congressman Ribble and Representative Pocan in regards to long term studies on comprehensive outcomes and returns for the economy on prevention programs. This will be positive movement for prevention.

ANNOUNCEMENTS: Ms. Christianson thanked Ms. Relich for designating the ADRC as the recipient of the funds from the KI “jeans month” in December. This allows staff to wear jeans each day if they pay a fee and designate a charity as the recipient of the funds.

Ms. Christianson announced that Ms. Nell received the “Die Hard Self Advocate” award at the Self Determination Conference. Ms. Nell indicated that she had no idea she was receiving the prestigious award and was chosen to receive this award to recognize her advocacy efforts throughout the year.

Ms. Christianson recognized Ms. Maczka for her award through the Mexican Consulate. Ms. Maczka indicated that this recognition is usually given to a Mexican; however, they made an exception for her. It was a nice event held in Chicago.

Mr. Epstein announced that he is becoming a grief counselor.

Mr. Rucker mentioned that he has been teaching a Kickboxing class at the ADRC for several years. The classes take place on Monday and Wednesday evenings and start at 5:45. Mr. Rucker invited Board Members to participate in this class if they are interested.

Ms. Giesen thanked the Board Members for not only volunteering their time on the Board but also in numerous other opportunities within the ADRC as well. As a thank you from the agency, the Board Members received an ADRC travel mug with goodies inside.

NEXT MEETING – The next meeting will be Thursday, January 22, 2016 at 8:30 a.m. at the ADRC.

ADJOURN:

Mr. Epstein/Ms. Robinson moved to adjourn the meeting. **MOTION CARRIED.**
The meeting adjourned at 10:43 a.m.

Respectfully submitted,

Kinsey Black
Administrative Specialist

**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER EXECUTIVE/
FINANCE COMMITTEE MEETING** **June 25, 2015**

PRESENT: Marvin Rucker, Beth Relich, Barbara Robinson, Pat Hickey, Joan Swigert, Pat Finder-Stone, Ramon Fierros

EXCUSED: None

ALSO PRESENT: Devon Christianson, Christel Giesen, Debra Bowers, Kinsey Black, Laurie Ropson

The meeting was called to order by Chairperson Rucker at 8:35 a.m.

PLEDGE OF ALLEGIANCE.

ADOPTION OF THE AGENDA:

Ms. Hickey/ Ms. Relich moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF MEETING OF April 16, 2015:

Mr. Relich/ Ms. Robinson moved to approve the minutes of the regular meeting of April 16, 2015. **MOTION CARRIED.**

FINANCE 101 TRAINING:

- A. OVERVIEW OF ADRC BUDGETS, FUNDING, AND ALLOCATIONS:** Ms. Christianson referred to the Aging & Disability Resource Center Federal, State, and Local Funding PowerPoint and ADRC Finance 101 handouts throughout her presentation.

The funding streams for 2014 include: the Older American's Act 17%, ADRC State/Federal funds 50%, 85.21 State Transportation Grant 9%, County Levy 13.5%, private donations 10.5%. and Special Limited Term Grants that are still being calculated. Ms Christianson discussed the complexity of the funding; our need to combine funding sources according to program regulations in order to meet our agency's needs and local priorities. Emphasis was given regarding the strength and limitations of each funding source.

Ms. Christianson described major initiatives the ADRC will focus on for the upcoming year.

- **Managed Care: Family Care + IRIS** Transitioning to Family Care will take 36 months before all consumers on the waitlist are transitioned to services. We will need to plan for a 2/3 reduction in meals due to the transition to Family Care. Consumers who are with a Managed Care Organization will no longer be able to pay on a donation basis for home delivered meals. If meals are necessary, they will need to be included in the MCO's care plan with the consumer. The full cost per meal is \$7.28 for home delivered and \$8.54 for congregate. A new invoicing procedure is being developed with each MCO.
- **Modernization: Café/Employment, New Revenue** the ADRC continues to work towards a café model, which will involve putting together a Request For Proposal (RFP), collaborating with local partners, and GWAAR to create a sustainable model.

- **Dementia Capable Community: Alzheimer's Changes Everything AFCSP: New Administration** Previously, the AFCSP funding was awarded to NEW Curative to support daycare programs; the state has now indicated that this funding will need to go directly to qualified persons instead of one agency. Each eligible family would receive a small grant and a plan would be established to show how the money will be spent. AFCSP requires that a robust set of options be presented to the family where they can use the funds. I&A would perform assessments and create plans with consumers and clerical support would be needed to keep each plan and budget on track. It will be critical that invoicing, budget monitoring, and payments occur effectively.
- **Get to Know Us:** The Marketing Taskforce is working on a video to provide outreach to businesses and the general public to get to know us and to demonstrate our impact.
- **DHS Evaluation:** In 2016 we will be evaluated by DHS to see if we should merge with Economic Support. They will also be checking to make sure duplication is not occurring amongst the two governing boards.
- **Business Acumen Model:** Ms Christianson described a long term vision of the Administration of Community Living (ACL) and GWAAR to infuse a business acumen model into the programs. This new vision will assist aging programs sustain themselves. GWAAR will be expecting strategies within our 3 year aging plan.
- **Evidenced Based Prevention Programs:** The ADRC is working with Wisconsin Institute on Healthy Aging (WIHA) to explore accreditation of our evidenced based diabetes prevention program. The long range goal would be to capture reimbursement through CMS.

Ms. Brown announced that NEW Curative is prepared for the July 1st transition of transportation programs from Red Cross to NEW Curative. They have the staff on board and new software has been purchased, and new logos will be placed on the vehicles.

PRELIMINARY BUDGET REVIEW AND APPROVAL:

A. DRAFT BUDGET:

Ms. Christianson and Ms. Bowers referred to highlighted items on the 2016 Preliminary Budget explaining that these items could change based on the amount of levy and county chargebacks we receive from the Brown County on June 29 and the outcome of the State budget. The budget before the committee includes:

- Brown County Levy remains flat in the preliminary budget.
- The reduction of meals by 2/3 due to the transition to Family Care.
- AFCSP changes reflect the addition of a 20 hour per week, part-time clerical position. A small portion from Title-IIIB is calculated to support this position as well.
- As a result of the AFCSP required changes, NEW Curative will no longer be eligible to receive these funds directly. Day Care consumers can be referred to the ADRC for assessment and options counseling. Consumers would be able to use their AFCSP budget to buy day care directly.
- The proposed State Budget includes eliminating four of the 16 Dementia Care Specialists across the state. This means we could lose our current Dementia Care Specialist position. The DCS position has been included optimistically in the proposed budget. Ms. Christianson is working closely with the state around this issue and will keep an eye on the state decisions.

- No increase to health insurance costs.
- Charges and fees from community service have dropped.
- Cost of living and pay for performance is also figured into the budget.

Ms. Christianson referred to the 2016 Preliminary Budget report showing a deficit and indicated some decisions the committee could make that could impact the deficit:

- Increase our suggested meal donation from \$3.50 to \$4.00.
- Western Daycare has a high percentage of unserved meals, we could package and deliver the meals and freeze extra meals which would reduce waste.
- Reduce our marketing budget by \$1800.
- Charge a fee for the use of our Loan Closet. Other counties charge \$10 or \$15 for the use of a Loan Closet item for six months. This would allow anyone in the community to use the Loan Closet.
- We could also decrease the Loan Closet budget by \$1600 due to the generation of revenue if we were to charge for the use of equipment. The option to waive the fee would be available if someone couldn't afford to pay.
- Use designated funds from our net assets.

Ms. Giesen reported on our contractual agreements. The transportation grant requires 20% of the county levy to match the local the 85.21 program. The other contract requests were outlined by Ms Giesen: Aramark, Pulaski, Denmark, DePere, Human Services, Oneida, Salvation Army, NEW Curative. The requests have been included in the preliminary budget.

Ms. Brown thanked the ADRC for the partnership and for providing support to NEW Curative for many years. Ms. Misovec talked about the four adult day programs they currently provide, three of which support those with dementia. Daily capacity can reach 100 people per day. The cost is \$6.00/hour; one site is donation based while the other three are a fee for service.

Discussion occurred around increasing the suggested meal donation from \$3.50 to \$4.00 per meal and charging a fee for use of the Loan Closet. Concern was raised from a member of the Executive & Finance Committee about asking our most vulnerable population to increase donations for meals instead of finding other alternatives to come up with the money. Ms. Christianson also mentioned that an annual appeal is another option for us to generate donations from businesses and anyone in the community. The Committee agreed that asking for donations and fees in multiple ways would be the best solution.

Ms Christianson asked the committee to help prioritize the choices discussed to help offset the deficit. The committee discussed an annual appeal for greater donations to also include increasing the suggested meal donation and charging for the loan closet as the top priorities. If, following these strategies, the budget continues to have a deficit; the ADRC should use net assets to balance the budget. Following this discussion, the committee felt implementing the annual appeal and loan closet fee should occur regardless of the need within the budget.

APPROVAL OF THE DRAFT BUDGET:

Ms. Relich/Ms. Robinson moved to implement the donation change and solicitation and to implement the Loan Closet fee structure regardless of the budget. **MOTION CARRIED**

Ms. Robinson/Ms. Hickey moved to accept the current draft budget as presented. **MOTION CARRIED**

ANNOUNCEMENTS:

Ms. Relich spoke about "100 Women Who Care" an organization she's part of that awards non-profits \$10,000. On a quarterly basis, non-profits who've applied and selected present to the organization, one non-profit is awarded \$10,000. Ms. Relich will provide a form for the ADRC to apply.

ADJOURN:

Ms. Hickey/ Ms. Robinson moved to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 11:08 a.m.

Respectfully submitted,

Kinsey Black, Administrative Specialist

PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN COUNTY
NOMINATING & HUMAN RESOURCES MEETING **October 17, 2014**

PRESENT: Beth Relich, Keith Pamperin, Lisa Van Donsel, Tom Diedrick, Joan Swigert, Barbara Robinson.

ALSO PRESENT: Devon Christianson, Debra Bowers, Christel Giesen, Guadalupe Mercado.

The meeting was called to order by Chairperson Diedrick at 4:11 p.m.

ADOPTION OF AGENDA: Ms. Relich/ Ms. Van Donsel moved to adopt the agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF September 25, 2014: Mr. Pamperin/ Ms. Robinson moved to approve the minutes of the September 25, 2014 Human Resource and Nominations meeting. **MOTION CARRIED.**

ENTER INTO CLOSED SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility. 4:14)

Ms. Swigert/ Ms. Robinson moved to approve moving into closed session at 4:12 p.m. **MOTION CARRIED.**

RETURN TO OPEN SESSION: Pursuant to 19.85 (1) of Wisconsin Statutes a closed session was held considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility.

Mr. Pamperin/ Ms. Relich moved to approve returning to open session at 4:57 p.m. **MOTION CARRIED.**

A. EXECUTIVE DIRECTOR EVALUATION:

The Committee made a combined motion to accept Executive Director's performance evaluation.

B. QUALITY AND OUTREACH COORDINATOR COMPENSATION

The Committee made a combined motion to approve a step increase for the Quality Assurance and Outreach Coordinator to a Step 7.

SLATE OF NOMINATIONS NEEDED FOR 2015 BOARD POSITIONS:

Ms. Christianson presented the applicants for the 3 open Board positions. There are three applicants for the aging position and one applicant for physical disabilities position. The Committee recommended that Ms. Christianson move forward with pursuing the applicants to fill the current positions.

It was the consensus to recommend the Slate of Officers as presented to the full Board.

UPDATE ON FAMILY CARE EXPANSION:

Ms. Christianson began by updating the Committee on the meeting that the Joint Committee on Finance had scheduled for Tuesday, October 7 has been cancelled. The Joint Committee on Finance has the final say on whether Brown County can move forward with Family Care or not. They are scheduled to meet sometime in November but don't have a set date yet. Until further notice, Brown County will not move forward with any activity concerning Family Care expansion. The enrollment counselors that were hired to prepare for the enrollment period have been notified of the delay and will not have a start date until Brown County has a clear answer to move forward.

ADJOURN: Mr. Pamperin/ Ms. Relich moved to adjourn. The meeting adjourned at 5:36 p.m.
MOTION CARRIED.

Respectfully submitted,
Guadalupe Mercado
Office Assistant

PROCEEDINGS OF THE BOARD OF HEALTH MEETING
Tuesday, October 13, 2015
5:00 PM

Present: J.J. Tibbetts, MD, Audrey Murphy, Harold Pfothhauer, Karen Sanchez and Susan Paulus Smith

Excused: Joe Van Deurzen, Richard Schadewald

Staff Present: Chua Xiong, Rob Gollman, Ann Steinberger, Carolyn Harvey, Kris Kovacic, Anna Destree, Jeff Oudeans, Patti Zich (minutes recorder)

1. Call to Order, Welcome, and Introductions

Audrey called the meeting to order.

Chua introduced Caroline Harvey who is Chua's master prepared student with the University of Wisconsin – Madison. Caroline is the graduate student that is helping Chua look at all the documents and helping her through this process with the wind turbines. Caroline will graduate May 2016.

2. Approval / Modification of the Agenda

MOTION: To approve the agenda as presented.

Tibbetts / Pfothhauer

MOTION CARRIED

3. Approval of Minutes of August 25, 2015

MOTION: To approve the minutes

Audrey suggested "note taker" be changed to "minutes recorder."

MOTION: To approve the minutes as amended.

Pfothhauer / Tibbetts

MOTION CARRIED

4. Presentation of evidence-based research methodology as it relates to the materials received on the Shirley Wind Farm

Chua presented a PowerPoint presentation indicating there are several factors to consider when reviewing evidence-based research articles. It is the credibility of the journal, looking at the impact factor, prestige of the journal, the editor, and the publisher, all relative to the field or subfield of relevance to the topic. Impact Factor is a rating given to journals. The higher the score you have the more credibility you have. It looks at the strengths and limitations. For instance, if she published a research article in New England Journal of Medicine, she is going to get a rating of 54.42. If New England Journal of Medicine says your research article is not publishable and she could only get it published in the Environmental Health Perspectives she would only get a rating of 7.98. When you look at the credibility of journal articles and look at 54.42 vs. 7.98 she probably doesn't have a good rating as far as her research article. That is looking at the impact factor. The other is Scientific Rigor-how narrow, concise, and objective the design and analysis techniques are and how scrupulously the rules have been adhered to and applied to all decisions. This is how many steps are in the process and how closely you follow the process without straying away. Peer

Reviewed-Articles are written by experts in the field and are reviewed by several other experts in the field before the article is published in the journal in order to ensure the article's quality. Experts who review articles are carefully selected based on their scientific expertise, research area, and any bias toward the authors of the research article. When you are looking at these research articles you need to look at the credentials of the authors. Someone who has a PhD versus a Bachelor's Degree will have significantly more credentials. When looking at research article, the last author, the most senior person, is most important. They are usually the major professor, have more research in the specific field, and are more experienced.

Credibility of the Academic Institution is when a researcher is associated with Harvard, Yale, or Princeton for example, and you publish a research article, you are going to have more credibility with Harvard versus the University of Green Bay. In regard to the publication record of the authors, how many research articles has this person published, are they a novice, have they only published three research articles as compared to someone who has had ten plus research articles that are published. These are things that Chua is looking at and when looking at these things, it is time intensive.

Chua continued that when you have a research article that says Bona Fide meta-analysis, what they have done with the data is they have gone even further in reviewing by comparing results from previous separate studies.

Those are factors to take into consideration and when she is looking at a journal articles she is looking at the authors, the credential of the author, the association the university they are with, and is there any bias. She also looks at how the research is being conducted.

Carolyn Harvey continued with the research process itself. Scientific Evidence-Based Research follows a specific process and like any process has a set of steps and the closer you follow those set of steps the more accurate the results. In research the first step is the Literature Review. This really tells you what I am going to talk about and why I am going to talk about it. Questions to consider are how I want to talk about it, how do I answer the question, what am I going to measure, who am I going to ask, and how am I going to ask it. She gave an example about how to measure blood pressures. You gather 500 blood pressures. Those are your results. You can say these are high and these are low. That will be the discussion. The goal of a good discussion is to be able to have some kind of conclusion. These are high because, these are low because. The risk is what?

Carolyn Harvey demonstrated the standard process for evidence based research and the methods that are followed. Carolyn showed an article and reviewed the elements of a good research article starting with an abstract or introduction which is the "what" and the "why". The next element shows what you measured, where you measured it, how you measured it, and how often you measured it. Then the results which have some form of math and you'll end up with percentages and you will compare using statistics. The results are almost always displayed in the table, graph or chart. You will be able to see them, rather than read them. Then you move to discussion. Following with what the limitations were. Was there any conflicting interests and they will then display all of their references. The more references generally the more researched the topic is.

5. Educational presentation and discussion on E-Cigarettes.

Kris Kovacic stated the top 4 reasons to be concerned about e-cigarettes use are 1) E-cigarettes give off more than just "water vapor," 2) There are no specific regulations on the manufacture and sale of E-cigarettes, 3) E-cigarettes are not approved by the FDA to help smokers quit, 4) E-cigarettes appeal to youth. She continued that between September 2010 and February 2014, the poison centers reported 2,405 calls related to e-cigarettes and 16,248 calls related to cigarette exposure. The researchers note that these numbers are likely to be higher, since it is possible that

not all exposures would have been reported to poison centers. The researchers found that the number of total monthly calls relating to e-cigarette poisoning increased from 0.3% to 41.7% during the study period, while the number of calls relating to conventional cigarette poisoning did not show a similar increase. Furthermore, the report reveals that more than half of these calls (51.1%) involved children aged 5 years and under. Approximately 42% of the calls involved individuals aged 20 years and over. According to the investigators, child poisoning from traditional cigarettes is usually a result of children eating them, while poisoning related to e-cigarettes involves the nicotine-containing liquid, which is ingested, inhaled or absorbed through the skin and eyes. Calls relating to e-cigarettes were more likely to involve reports of adverse health effects after exposure – such as vomiting, nausea and eye irritation – than calls linked to conventional cigarettes.

Lambeau Field is a smoke-free facility as required by Wisconsin State Law. This includes the Lambeau Field Atrium, Curly's Pub, stadium bowl and concourses. There are NO designated smoking areas inside Lambeau Field, nor is exit and re-entry permitted for smoking. This policy also applied to smokeless and electronic cigarettes as they are not permitted. Guests who fail to comply with this policy may be ejected or subject to a fine. The Brown County Tobacco-Free Coalition guided the Packers in drafting this policy and encouraged them to include a ban on nicotine-carrying devices; this is how the ban on e-cigarettes stands today.

Key points are: e-cigarettes aren't good for our air or our kids; e-cigarettes haven't been proven to be safe; unregulated marketing, sale and distribution are driving demand; cessation claims are unproven.

What can you do? Join Community Action for Healthy Living; write letters to the editor; educate community organizations; educate policy makers.

6. Discussion on relocation of the Health Department April 2016

Family Care moving out opened the door to the discussion of the Health Department moving to Sophie Beaumont Building. At this point the biggest concern we have is parking for our clients. We understand there will be 20 plus stalls available right next to the building for clients. As far as parking for employees, that is still under discussion. Administration and County Executive are working on that right now. At this point we have started to form a planning committee because we actually don't know what the best option is for us in that building. Erik Pritzl, who is the Executive Director of Human Services, along with his staff, the Health Department staff and Facilities. We are not sure where we are going. A question that was tossed out to Chua was regarding the square footage and how much we would be losing. She indicated we are going from roughly 11,000 square feet to about 7,800 square feet. We will be meeting with Human Services this week Thursday to look at best options for us. Jeff Oudeans stated the County Executive is looking at 350 spots that Associated Bank has downtown so we would move all the county vehicles to that location and will try to open as many spaces as possible next to the Sophie Beaumont building. We would have to share these 20 spaces with Human Services. Chua stated we may have to have meetings with our community partners in other county buildings because we will share the conference room with Human Services.

7. Environmental Division Update

Rob Gollman handed out an Odor Complaint Data sheet. He stated we have seen a significant decrease in complaints overall. Particularly at the Sanimax Facility, of 16 complaints registered against the facility only 5 have been verified to date so far this year.

He also handed out a graph on establishment inspections. We see monthly variation in numbers of inspections due to temporary events, vacation time off, staff training events, committee participation by staff in policy and procedure writing for the Environmental Division.

Rob was pleased to announce we are moving forward to the interview phase in our recruitment process for our public health sanitarian position. We will be conducting interviews November 5th and 6th. There are 8 candidates who have been selected to interview and 5 have registered for interviews.

We are having our State Assessment of our food licensing/inspection program. Representatives for the Wisconsin Department of Agriculture Trade and Consumer Protection and the Department of Health Services Food Safety and Recreational Licensing Division will be here October 26th through the 29th evaluating the Environmental Division. They will be doing field inspections with the sanitarians and conducting a file review of our food establishment regulatory program.

8. Correspondence

All correspondence has been previously mailed to the board members.

9. Director's Report

Ann Steinberger talked about Blastomycosis and it is naturally occurring in the environment. It is the fungus grows and produces infecting spores under specific weather and soil conditions. Infection is not spread person to person. Fungal Infection caused by inhaling spores of a fungus that lives in moist soil and decaying wood and leaves. Symptoms can include cough, fever, chills, chest pain, and are present in about 50% of people infected. Incubation is 2-15 weeks and is treatable with antifungal. Wisconsin averages 80-90 per year with 61% hospitalized.

The WI DHS, Brown County Health Department and other local health departments are investigating a cluster associated with tubing on Little Wolf River with the time of exposure to be Memorial Day – Labor Day (15 weeks from Labor Day is Dec 21). Signs have been posted encouraging people to stay on the raft, not walk along shore and stay off the island. However, people are taking pictures in the mud right next to the sign. Wisconsin's cluster case count is: Confirmed - 41, Probable/Suspect – 101. We contacted all individuals who went tubing with confirmed cases (45 Blasto-related interviews by BCHD) to evaluate for signs/symptoms and refer to medical care for appropriate diagnosis and treatment

The other outbreak we have been working on is the Salmonellosis Poona associated with the imported cucumbers from Mexico. Salmonellosis is a bacterial infection that generally affects the intestinal tract and occasionally urine or the bloodstream. Salmonella is most common cause of diarrheal illness in Wisconsin. In the state we have had 40 cases and 5 have been in Brown County.

Ann stated we have a 57 year old white male diagnosed with Tuberculosis and medications started September 25, 2015. He is in isolation and we are testing his contacts. So far all contacts have come back negative.

Ann stated seasonal influenza is here and we will be doing flu prevention clinics for children 6 months through 18 years at no charge. We are able to do these clinics and not screen for insurance because it is part of a preparedness functional exercise. Any remaining flu vaccine will be available at regular immunization appointments. During the 2014-2015 flu season the Brown

County Health Department followed up on 136 hospital associated influenza and 36 Influenza like illness outbreaks in long term care agencies.

Ann reported that viral meningitis is not a reportable disease and is most common type of meningitis and not to be confused with bacterial meningitis. About 90% are caused by common intestinal viruses called enteroviruses. People usually recover completely from viral meningitis. Transmission is through fecal-oral or contact with respiratory secretions. In regard to prevention, good health habits such as washing hands, avoid touching eyes, nose, mouth, cover cough or sneeze and staying home when ill.

10. **All Other Business Authorized by Law** – Chua asked the Board of Health if the minutes of each meeting could be posted on the web prior to approval. Susan indicated a draft could be posted as long as it says it is a draft. Dr. Tibbetts and Audrey Murphy agreed.

11. **Adjournment / Next Meeting Schedule**

MOTION: To adjourn meeting at 6:20 PM

Tibbetts / Paulus Smith

MOTION CARRIED

NEXT MEETING: DECEMBER 15, 2015 at 5:00 PM

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, December 8, 2015

Board Members Present: B. Clancy, S King, R Osgood

Board Members Excused: J Mitchell

Others Present: B. Natelle, C. Maricque

1. Call to order – 4:00 p.m. – S. King
2. Action Item: Approval of Board Minutes November 17, 2015: R Osgood moved to approve the minutes of November 17, 2015 Board meeting. B. Clancy seconded the motion. Motion carried.
3. Action Item: Approval of Agenda: R Osgood moved to approve the agenda as presented: B. Clancy seconded the motion. Motion carried.
4. Executive Session: The board will move to executive session as allowed by WI Stats 19.85(1)(c)(e) to discuss personnel and negotiations: B. Clancy moved to executive session as allowed by WI Stats 19.85(1)(c)(e) to discuss personnel and negotiations. R. Osgood seconded the motion. Motion carried.
5. Action Item: Adjournment: B. Clancy moved to adjourn the meeting at 4:30p.m. R. Osgood seconded the motion. Motion carried.

**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on November 19, 2015 in the Truttman Room of the Brown County District Attorney's Office, 300 East Walnut Street, Green Bay, Wisconsin.

Present: Sheriff Gossage, Larry Malcomson, Supervisor Hoyer, Erik Pritzl, Tera Teesch, Don Harper, Dave Lasee, John Vander Leest, Judge Walsh, Michelle Timm, Pat Evans, Judge Zuidmulder
Citizen Reps: Tim Mc Nulty

1. Call Meeting to Order.

The meeting was called to order by Chair Judge Walsh at 8:03 am.

2. Approve/Modify Agenda.

Motion made by John Vander Leest, seconded by Tera Teesch to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

3. Approve/modify minutes of September 17, 2015.

Motion made by Michelle Timm, seconded by Dave Lasee to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Vacancies on this Board.

Judge Walsh distributed a list of the make-up of this Board and noted that the County Executive has the ability to appoint four citizen members. He asked that if anyone had suggestions for citizen members to let himself or Troy Streckenbach know.

5. Presentation regarding jail current capacity/usage.

Sheriff Gossage reported that the jail is currently at 95% capacity. Jail population typically goes up a little bit on Packers home game weekends. Gossage continued that the EMP program continues to be instrumental in keeping the capacity numbers down. Equipment they are currently using is so much more advanced than in years past and Gossage stated that they have the ability to take a remote breath sample and get an immediate reading of any type of alcohol ingestion. Additionally, they are able to track inmates every three minutes to find out where they are.

Gossage continued that the problems come when they have offenders they cannot put out on EMP because they are violent offenders or have a higher possibility of reoffending. He stated that it is a constant balancing act. Judge Walsh asked if there was an issue of having enough devices available for everyone that would be eligible for the program. Jail Captain Larry Malcomson responded that the devices are leased and there is no problem getting as many as are needed. At this time, they feel that all of the available candidates for the EMP program are on the program. Gossage also noted that they must monitor the span of control to be sure that they have the correct officer to inmate ratio. He also added that another key component is that the individuals on the EMP program pay for the program. The County benefits from this because if these inmates were in the facility and have to go somewhere for medical services, the County has to get the people to the appointments which becomes an added costs. Malcomson added that the sophistication of the tracking is impressive. It tracks with multiple satellites and also has a backup redundant system that uses the triangulation method to pin in where a person is.

Judge Walsh recalled that in an earlier meeting it was indicated that the OARs accounted for a high jail population and asked if this was still the case. Gossage responded that the problem with determining this is that those people may have another sentence along with an OAR such as a probation hold and therefore it is

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difficult to determine who is in jail specifically on OARs. Judge Walsh recalled that part of the issue is that these people show up in court the first time, but not the next time and then a warrant is issued. DA David Lasee indicated that another problem is that they do not show up for the first appearance. He indicated that unfortunately with OARs, people often continue to drive without the license, so they may enter into a deferred judgment, but then have more offenses and it is heard because of the time lapse between the citation date and the date of appearance to pick up the additional charges so there are a few tweaks they need to make. Lasee understands the need to hold those people accountable, but it is not stopping them from driving. It can be frustrating, but consideration also needs to be given to use of community resources. Lasee explained the difference between operating after revocation and operating without a license and noted that revocations are a little more serious.

Judge Walsh asked if Gossage had any sense of how much space the treatment courts are using up as far as the jail goes. Gossage responded that a lot of the treatment court participants are on the EMP program. Malcomson added that between the four treatment courts, they have about 10 or 11 inmates. Judge Zuidmulder added that regrettably, on occasion the treatment courts have used the jail for housing. Sometimes participants are not eligible to be in the homeless shelter and have no money and no other place to go. He is hopeful that there will be some sort of transitional arrangement in the near future which will give them an option they have not had before. Judge Zuidmulder hopes to see the transitional residential component be available in the March or April time frame. Human Services Director Erik Pritzl added that the transitional residential program would be using some of the beds in the CBRF that are not being utilized. Before the transitional arrangement can be finalized there needs to be a program application to the state which the state will review and then approve. There also will need to be a site visit and the County will have to staff for it. Pritzl felt it may be possible to get this done by the end of the first quarter of 2016. He continued that the transitional housing piece is needed for the detox piece and part of this is all tied into the initiative approved and supported by the County Board in the amount of \$1.1 million dollars. Pritzl noted that the detox and residential housing really need to be done together to be effective. He also stated that the day report center was part of the initiative and would provide another option for non-violent offenders. The day report center would be a place in the community that is a drop in location where people can get monitoring and supervision as well as counseling and some vocational support. Pritzl would also like to see economic support available so people can apply for benefits. He noted that the day report center would have to go out for proposals for bids because there are multiple providers for this service. Gossage indicated that at one time they talked about using space in the work release center for a day report center, but after looking at the numbers, this will not be feasible due to the current population in that building. He felt the best location for a day report center would be somewhere downtown, but did not think it needed to be a large space. Pritzl talked briefly about the requirement of being a certified lab to do UAs and noted that Brown County can probably find a way to make this work with the services and facilities currently available.

Pritzl also mentioned the mental health ad hoc committee which is looking at the behavioral health/criminal justice intersect and how to improve things. The ad hoc group is looking at doing a 1 ½ day sequential intersect mapping exercise to look at specific intercepts such as the first contact, point of arrest and point of first appearance. The mapping will help determine what could be done different or better for people with mental health or substance issues at those intercepts. Pritzl noted that letters of support are needed for this from law enforcement, jail, judge, probation and parole and mental health. He noted that this mapping has been done elsewhere and was successful.

Judge Walsh asked where the day report center process is at. Pritzl stated that a program outline needs to be put together which includes how many people it would serve and what it would do. He felt that the siting would also have to be identified because once the proposal is identified and some of the specific measures are identified, the Human Services Committee and County Board would have to approve the funding to be released to do the RFP. He hoped that this could be put together in December and then put out to the Human Services Committee in January, 2016. Pritzl felt that the siting issue should be left up to the provider of services but noted that the County could specify certain parameters such as on the bus line and things of that nature. Lasee

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wanted to be sure that the program is tailored to what the County wants the provider of services to do. Pritzl noted that there is a meeting of the ad hoc committee in December and the day report center will be discussed in greater detail at that time.

6. TAD Grant programs/new hire for Treatment Court (Dave Lasee)

Lasee noted that there has been a new hire for the treatment courts. The new hire is not on board yet but it is someone from DOC and he is excited to finally have this area fully staffed. This will allow Joe Torres to do what he is supposed to do which is oversee the program and assist with this Board. Lasee noted that Torres is excited to oversee the treatment courts and the TAD grant.

Lasee continued that they have just finished the grant for 2016 and stated that it was a non-competitive process and Lasee feels confident that they will be receiving the grant.

7. Mental Health Court (Judge Zuidmulder).

Judge Zuidmulder reported that the treatment courts have not been taking new people in due to staffing issues. He said that the mental health court currently has 10 participants and he thought this was remarkable, given the length of time the court has been active. He stated that it is very rewarding and reported that he has people who are getting jobs for the first time in six or seven years. The participants are very appreciative of the court and of everything the community does to help them. Judge Zuidmulder stated that one person in the mental health court had 30 – 45 police calls to his residence in a short period of time prior to being in the court, but since he has been in the mental health court for the past six months, there has not been one police call to his residence. He feels that there will be more stories like this as they move forward. Judge Zuidmulder noted that in the past these people had taken up enormous resources and now they are doing much better.

Judge Zuidmulder continued that he meets regularly with all of the mental health providers in the community to get feedback and hear suggestions and this has worked out well. One of the suggestions he got was with regard to sanctions and one of the mental health providers suggested that Judge Zuidmulder ask the participants what they would find most distasteful as a sanction. He stated that they are using this technique a little bit and it is working well. He felt that the mental health court is improving the quality of life in the community and he intends to keep it going.

Evans asked for clarification as to why new members were not being taken into the treatment courts. Judge Zuidmulder said that the screening process was Joe Torres' function, but because they were understaffed he was not able to do the screenings. Judge Zuidmulder felt that now that the program is fully staffed Torres will be able to devote more time to screening. Evans spoke about the screening process and indicated he would like to hear more about this and suggested that Torres attend the next meeting to explain the screening process. Evans said that he has heard both positive and negative things about the mental health treatment court. The negative usually goes back to questions of if people are given a break just because they have a mental health issue. He would like more information on this so he knows how to respond to questions. Lasee added that there are disqualifiers for all of the treatment courts. Significant violent offenders are automatically screened out as a requirement of the grant. Judge Walsh stated that there have also been some delay issues as a result of staffing which has resulted in him receiving letters from attorneys asking for adjournments to allow time to get people screened into the court. Judge Walsh indicated that he will ask Joe Torres to attend the next meeting to talk more about this.

8. Heroin/Drug Court (Judge Walsh).

Judge Walsh stated that heroin court has similar experiences as mental health court. There are currently 12 people in the court and nobody has been kicked out for non-compliance. All of the participants seem to be very

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appreciative for the court. He stated that 98% of the time if someone comes in and they have done something that violates the rules of the court, they apologize, understand what they did, they are ready for the sanction, they fulfill the sanction and jump right back in to the program. He noted that he has not had anyone reuse since they have been in the court. The program takes between 12 – 18 months to complete, and is followed by probation for a period of time. Judge Walsh also noted that most of the people have a number of issues that surface once the heroin issues are peeled away and they work hard to keep these people busy to keep them on track. Lasee noted that the treatment courts are a supportive process and all of the judges, case managers and probation agents are working to support the person and someone is available to help them out all the time. Judge Walsh said that the case managers do an amazing job and everyone on the treatment court teams are very committed to doing this and doing the best job they can in helping as many people as they can. He continued that during the discussions, it is not about how easy they can be on the people, but more of how they can help them. Sometimes they do need to throw someone in jail, but the people come out ready to get back in. Michelle Timm added that help outside of normal business hours is covered. Judge Walsh noted that there are a lot of committed people spending a lot of time on the mundane issues of addicts. Evans asked Michelle Timm if she could bring information forward at the next meeting as to what a safety plan looks like and what it involves.

9. Future Agenda Items, if any.

Judge Walsh asked if anyone had any items they would like to see on a future agenda to let him know. Clerk of Courts John Vander Leest noted that the County Executive had a presentation recently regarding the efficiency and collaboration between the judges, court commissioners, sheriff, DAs office and Clerk of Courts and it was discussed with the presiding judge that instead of creating a separate committee, that agenda items be brought for coordination to this Board for discussions. Vander Leest continued that there were some items discussed at the meeting and he can bring a list of items to the next meeting.

Sheriff Gossage also suggested that an update be given with regard to the new transitional position in the jail and what the impact has been. Pritzl stated that the position has been approved, but they still have to do a position description and noted that they will use a clinical therapist description as a base. He felt this was going to be a matter of behavioral health staff sitting down with jail staff and the jail's mental health provider to iron out the details.

Timm shared information regarding a Vivatrol pilot program they are working on. She is looking for any other interested stakeholders. Pritzl stated that through the comprehensive community service program there has been a move to try and do the DOC piece with the regional collaboration. Information on this program is attached.

A discussion was held regarding the next meeting date. The next meeting of this Board will be held on January 21, 2016 at 8:00 a.m.

10. Such other matters as authorized by law. None.

11. Adjourn.

Motion made by Dave Lasee, seconded by Judge Zuidmulder to adjourn at 8:52 am. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

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Opiate Addiction Treatment Pilot Program

Wisconsin Department of Corrections

Governor Walker's 2015-17 budget proposal included \$1,573,400 over the biennium for the Department of Corrections (DOC) to pilot an opiate addiction treatment program including medication assisted treatment for offenders under the agency's care.

The DOC is looking to contract with providers in Brown, Calumet, Door, Kewaunee, Manitowoc, Outagamie, Waupaca, and Winnebago Counties who have existing opiate addiction treatment programming and have the capability to treat using Vivitrol.

The pilot will include individuals incarcerated and nearing release or those currently under community supervision who may or may not have completed AODA programming and with their first Vivitrol injection administered prior to release. Participants may also be individuals in the community on probation and who may or may not have had prior AODA treatment.

Participants must volunteer to be part of the pilot.

The Wisconsin Department of Corrections (DOC) is seeking input from existing opioid treatment providers interested in providing medication-assisted treatment using Vivitrol. Agencies must be able to provide the following services in one or more of the eight pilot counties (Brown, Calumet, Door, Kewaunee, Manitowoc, Outagamie, Waupaca, Winnebago):

- ◇ Medical assessment to determine participant's medical eligibility for the pilot program.
- ◇ Medical assessment to determine the presence of opiates in participant's system, i.e., urinalysis.
- ◇ Medication assisted treatment of opiate addiction with naltrexone for extended-release injectable suspension, i.e., Vivitrol.
- ◇ Alcohol and other drug abuse treatment programming using cognitive based therapies based on assessed need of the individual.
- ◇ Ability to invoice third parties for services covered by insurance or other government programs.
- ◇ Case management services to include communication with DOC Probation and Parole Agents assigned to the participant's case.
- ◇ Ability to reach-in to DOC institutions via tele-health to begin building relationships with incarcerated individuals as they prepare for release to ensure continuity of care.
- ◇ Ability to provide emergency enrollment (M-F) for community-based participants presenting to DOC in need of services.
- ◇ Capability to electronically report specific data elements as required by the DOC.

The number of pilot participants is indeterminate at this time and will vary from county to county. Overall cost of services will determine number of participants able to participate.

Agencies that are interested in participating in the pilot will be contracted with individually for the remainder of the pilot period. Extension of contracts is dependent upon continuing funding. DOC anticipates the pilot beginning early 2016.

Department of Corrections contacts:

Mike Meulemans: (920) 751-4621/Michael.Meulemans@Wisconsin.gov

Judy Foss: (608) 240-5306/JudyM.Foss@Wisconsin.gov

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, November 13, 2015 in Room 365 of the Community Treatment Center – 3165 Gershwin Drive Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Craig Huxford, Bill Clancy, Susan Hyland

Excused: Carole Andrews, JoAnn Grashberger, Helen Smits

Also

Present: Erik Pritzl, Executive Director
Luke Schubert, Hospital & Nursing Home Administrator
Nancy Fennema, Director of Community Programs
Eric Johnson, Finance Manager
Mark VandenHoogen, Shelter Care Supervisor
Kevin Schmeling, Shelter Care Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

LAUNDRIE/HYLAND moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of October 8, 2015 Human Services Board Meeting:

CLANCY/HUXFORD moved to approve the minutes dated October 8, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl passed out copies of his Executive Director's report (attached).

When discussing the four part mental health initiative, Pritzl stated that the middle two are the easiest to implement as we already have providers in place that we could set up contracts with.

Q: Citizen Board Member Huxford asked if we are involved in the city announcement regarding them adding two employees to respond to mental health issues.

A: Director Pritzl stated that the city took up the initiative themselves but he directed the Green Bay Police Captain to connect with our Behavioral Health Manager to determine the best way to approach the change.

HUXFORD/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

4. Presentation re: Shelter Care:

The board was given a PowerPoint handout highlighting the Shelter Care unit (attached). Shelter Care Supervisor Mark VandenHoogen gave an overview.

Q: County Board Member Clancy asked if we are in need of additional staff to handle the high client count.

A: Supervisor VandenHoogen stated that we have a highly qualified team who work together to cover higher needs. We also have a pool of on-call staff who are utilized more when numbers are higher.

Q: Citizen Board Member Hyland asked if families can interact with the children while they are staying at Shelter Care.

A: Supervisor VandenHoogen stated we do encourage family visits unless they have been removed from the home due to abuse.

Q: Citizen Board Member Laundrie asked what curriculum is used for the independent living program.

A: Supervisor VandenHoogen stated that from the state standpoint, there is no mandated service and they just require social living skills surveys to be completed. He did go over the goals of the program.

HYLAND/HUXFORD moved to receive and place on file.

Motion was carried unanimously.

6. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda.

LAUNDRIE/HUXFORD moved to receive items 6a and 6b and place on file.

Motion was carried unanimously.

7. Financial Report:

A financial report was submitted with the board packet agenda.

Q: Chairman Lund asked if we have reached out to other counties to utilize our CBRF facility.

A: Executive Director Pritzl stated we are looking at doing some open house events. Other counties have been reaching out to us more frequently lately and we have seen our numbers improve.

LAUNDRIE/HYLAND moved to receive and place on file.

Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

HUXFORD/CLANCY moved to receive and place on file.

Motion was carried unanimously.

9. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

LAUNDRIE/HUXFORD moved to receive item 9 and place on file.
Motion was carried unanimously.

10. Other Matters:

Next Meeting: Thursday, December 10, 2015
5:15 p.m. – Sophie Beaumont, Board Room A

11. Adjourn Business Meeting:

LAUNDRIE/HUXFORD moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:20 p.m.

Respectfully Submitted,

Kara Navin
Office Manager

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

November 12, 2015

Members of the Board/Committee:

The first item to update the Human Services Board on is that the County Board passed the Human Services budget as presented. This budget has many positions and initiatives that will be helpful in improving services and operations as a department. The support of the County Executive and the County Board of the initiatives is greatly appreciated, and we, as a department, look forward to 2016.

In addition to the budget as presented, the County Board supported a significant investment in improving and enhancing mental health and substance abuse services in Brown County. A number of community members spoke in support of this four part initiative. This proposal came out of the meetings of the ad hoc Mental Health Treatment Committee, and support for the proposal came from the Basic Needs Group and the Mental Health Task Force. The proposal includes:

- Transitional Residential Treatment to provide substance abuse treatment, immediate access to peer support through the environment and case management in the areas of personal health and hygiene, community socialization, job readiness, problem resolution counseling, housekeeping and financial planning.
- Increasing mobile crisis capacity to provide more onsite, in-person interventions for individuals experiencing a mental health crisis.
- Detoxification Services to fund medically managed inpatient detoxification services in a hospital setting.
- Creating a Day Report Center to serve as an alternative to incarceration for non-violent adult offenders. This would include monitoring, behavioral health screening and counseling, vocational coaching and employment support.

The County Board further added funding to support training related to the Child Abuse Task Force. Training for the community, and for the department, is a worthwhile investment.

Luke Schubert, the Nursing Home and Hospital Administrator, will take time to review the reports from the Community Treatment Center included in the packet. We continue to see improvements in the census and operations at the Community Treatment Center.

Planning continues for the move of the Health Department to the Sophie Beaumont Building in 2016. A committee and workgroup structure has been established to move the project forward in a way that meets the needs of the public, and the operational needs of the departments involved. Collaboration between the departments is critical to make this a success.

Respectfully Submitted By:



Erik Pritzl, Executive Director

Brown County Shelter Care/Independent Living

Presented by: Mark Vanden Hoogen and Kevin
Schmeling

What is "Shelter Care"?

Jail/Secure Detention?



Homeless Shelter ?



Animal Shelter?




Shelter Care- Licensing Definition

Shelter Care is a non-secure juvenile court detention facility licensed by the state of Wisconsin and designed to provide short-term residence and care to male and female youth ages 10-17.




What does that mean?

- All youth that are involved in the Juvenile Court System with Brown County are eligible for placement
 - Juvenile Justice
 - Child Protection
- Who can place?
 - Court Commissioners
 - Judges
 - Juvenile Intake Workers
- Youth can be placed for up to 30 days with the possibility of (a) 15 day extensions.
 - The exceptions to this are:
 - Youth under the age of 10 years of age
 - Youth that are post disposition




What type of population do we serve?

- Youth that are removed from their home for safety concerns:
 - Parents are unable to provide care for youth
 - There is an allegation/finding of abuse
 - The environment is not healthy for living
 - Homelessness
 - For the most part this population will primarily be involved with Child Protection
- Youth that have a court order:
 - There is an investigation into charges
 - Violated a condition of the court order
 - Committed a criminal act
 - This population will primarily be involved with Juvenile Justice




What type of population do we serve continued?

- Youth in transition
 - Faster route to foster home
 - Returning back home from a higher level of care
 - Transitioning to a higher level of care such as a Residential Center
- Out of County Placements
 - Out of County Placements are accepted based on the following:
 - Current number in care
 - The commitment of the state
 - Needs of the youth




What is needed to place a youth?

- A document that gives a juvenile intake worker the authority to place a youth
 - Temporary Physical Custody
 - 72 hour hold
 - Court Order
 - Notice of Post-Disposition Change of Placement
- Medical Authorization Form
 - Any medications that the youth is currently taking
 - They need to be in glorified prescription bottles
- Relevant history of the youth and a general idea of where the case is going




Goals for Placement at Shelter Care

- To provide a safe, structured, and interactive environment
- Strengthen the youth for whatever lies ahead
- Get the youth back on the right track to become successful



Daily Schedule

- Staff lead daily recreational and educational programs designed to develop:
 - Positive self esteem
 - Social and daily living skills
 - Independent Living Skills
 - The activities are based on the needs of the current population that resides at Shelter Care
- Youth are provided with educational opportunities as well
 - Depending on the individual case plan youth may attend their home school in the community
 - Green Bay Public School does provide a teacher that comes on site for youth that are unable to attend a community school
 - Youth can obtain credits that will be transferred to their school
 - The teacher was to work community based schools to set up enrollment



Numbers over the years

	CHIPS	JIPS	Delinquents	Total
2011	89	25	772	286
2012	77	70	162	309
2013	85	57	172	314
2014	105	13	249	367
2015	86	26	240	352**

Independent Living

Independent Living Supervisor: Mark Vanden Hoogen
ILS Coordinator: Sheri Konitzer

John Chafee Act

- The federal John H. Chafee Foster Care Independence Act of 1999 outlines requirements and provides funding to help identify and meet the needs of youth in an out-of-home care court ordered placement who are likely to age out of care at age 18 or older and those that age out of care up to age 21.

Brown County ILS Program History

- Prior to 2012, the ILS was contracted to an outside agency.
 - At this time the state compliance rate was 33%
- Since 2012, ILS has been facilitated out of the Shelter Care facility
 - As of July 10th, the state compliance rate was at 98%
 - This is the highest rate in the state by 11%

ILS Eligibility/Numbers

- Youth become eligible once they have reached the age of 15 ½ and are placed in out of home care
 - If a youth becomes reunified/adopted they are un-eligible for ILS services
- As of June 30, 2015 Brown County had 64 youth that were eligible for services
 - That number will fluctuate with new youth coming into the system, youth that are re-unified, or youth that move into this area.

Goals of ILS Program

- Teach youth how to become a good citizen
 - Interpersonal Skills
- Teach self sufficiency goals
 - Receive High School Diploma
 - Gainful Employment
 - Post Secondary Education

Barriers that youth face

- Unavailable Housing
 - Waitlists into transitional living programs are at least a year
- Participation by Youth
 - Youth refuse participation despite encouragement
 - Youth exit care prior to court order ending
- Unemployment
- Youth are taken advantage of
- Criminal background of youth
- Lack of funding for needed services

Community Response

- One of the first items that we discovered is that we aren't able to do it alone due to barriers that are present.
 - In late 2012, the Youth Independent Living Coalition (YILC) was formed consisting of community agencies that worked with this population.
 - Two sub groups were formed
 - One group focused on finding lifelong connections for the youth
 - The other group worked towards applying for a Basic Needs Grant

Lifelong Connections

- Brown County is developing a "Teen Pals" program that will start in early 2016.
 - This program will team up a mentor and a youth for "guided mentoring"



Aging Out Grant

- The coalition that worked on applying for the grant from Greater Green Bay Community Foundation was:
 - Brown County, CASA, American Foundations, Advocates, and Bay Area Workforce Development
- This past June we were notified that we were the recipients of the \$300,000 grant over the next 3 years.
 - This will be used to assist the aging out population

Changes coming in 2016

- The state is moving to a regional model for youth 18-21.
 - Brown County along with 16 additional counties make up Region 2.
 - Bay Area Workforce Development Board is the regional provider for this region and will take over the 18 + population
 - The individual counties still have the responsibility to oversee the 14-17 population

Questions?

PROCEEDINGS OF THE AD HOC
MENTAL HEALTH TREATMENT COMMITTEE

Pursuant to Section 19.84, Wis. Stats., notice is hereby given to the public that an Ad Hoc Committee of the County Board of Supervisors met regarding Mental Health Treatment on Thursday, October 29, 2015 in the 1st Floor Conference Room, Sophie Beaumont Building, 111 N. Jefferson Street, Green Bay, Wisconsin.

Present: Sheriff Gossage, Ian Agar, Supervisor Hoyer, Erik Pritzl, Cheryl Weber, Phil Steffen, Chad Weininger, Luke Schubert

I. Call meeting to order.

The meeting was called to order by Vice Chair Erik Hoyer at 4:07 pm.

II. Approve/modify agenda.

Motion made by Erik Pritzl, seconded by John Gossage to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of September 24, 2015 and October 15, 2015.

Motion made by Cheryl Weber, seconded by Erik Pritzl to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

- 1. Discussion, review and possible action: Request that Brown County review its past and present mental health services and develop a more comprehensive plan to treat both short and long-term mental health patients including but not limited to 1) alcohol and drug abuse detox and treatment; and 2) children, adolescent and adult mental health treatment.**
- 2. Discussion, review and possible action: Request that the Human Services Director and Brown County Sheriff work together to develop a plan to provide a treatment plan for prisoners who presently make up a third of our jail population.**

Both Items 1 and 2 were discussed together. Vice Chair Erik Hoyer stated that at this point this committee has a package deal that is heading towards the budget meeting on November 4, 2015. He asked those in attendance to reflect on the package and comment on what things should be looked at in the future as the current package is just scratching the surface and there are a number of additional services that should be addressed in 2017 and beyond.

Director of Administration Chad Weininger indicated that County Executive Troy Streckenbach's position is to look at the entire package. Streckenbach has submitted his budget and the County Board has their opportunity to make revisions and Streckenbach will then make decisions following the budget meeting.

Sheriff Gossage stated that he has looked at the package to see how it would impact the Sheriff's Office. In light of the discussions regarding a day report center, the Sheriff's Department has compiled a list of the top 30 charges of current inmates, a copy of which is attached. He noted that violent offenders cannot be out in the community on the monitor program. Gossage continued that charges range from battery to a police officer, assault, possession of narcotics, etc. There are some inmates that could be displaced on monitoring, but there are others that cannot be put out in the community due to the threat to the community. Security Lieutenant Phil Steffen added that some of the inmates are homeless and therefore cannot be out on EMP because they have no place to go. Gossage continued that in looking at the feasibility of using the space on the top two floors of the work release facility as a day report center, from preliminary review, it does not look like that would be the best option. Gossage continued that when Huber's are ready to go back into the community, they work with Job Search to find jobs for them and this is an important component. Gossage felt that the Huber Lieutenant could work with Job Search to identify any other resources that may be available for space for a day treatment center.

Gossage continued that with regard to the mobile crisis response team, he is aware of a model of this in Colorado Springs, Colorado where a crisis worker, along with law enforcement and EMT go as a mobile crisis unit directly to a person's home. The officer makes sure that there is no violence going on and no weapons and then the crisis worker takes over while the EMT is there to handle any medical needs.

Lieutenant Steffen advised that the jail's health services unit provided him with a breakdown of inmates that are on psych meds and what their charges are; a copy of this breakdown is attached. He noted that there are a lot of significant charges including a lot of drug charges, child pornography and other significant charges which makes the ability to divert difficult. Gossage said that some of the psychotropic medications given out to individuals are due to non-compliance of the judge's orders. Gossage continued that when inmates go off their meds, they become noncompliant with the court orders and then they find themselves back in jail. He felt it was important to use the liaison position that was brought forth in the Human Services budget to keep people from coming back into the jail for non-compliance. Gossage felt that there may be a misconception that many in the jail are in there on minor charges, but that is not the case. The jail deals with people with serious charges and repeat offenders and we need to look at ways to work with the Judges and come up with some common way of dealing with the charges and treatment. Pritzl agreed and noted that this conversation should also include probation and parole because when these people get to the parole situations, that is different than the presentence type of movement discussed earlier. Gossage thought perhaps this subcommittee may wish to include Jed Neuman, the area resident in charge of probation agents in this district to be part of the committee to shed some light on these issues.

Hoyer said that in terms of looking ahead, it will be important to see how these initiatives are implemented and how successful they are before a determination can be made to open this up further. He mentioned the electronic monitoring devices that were discussed earlier. Gossage responded that he has looked into this as a potential alternative to incarceration or on a presentence basis and although Gossage did not want to speak for the judges, he felt that some of the judges would be open to looking into this further as an alternative to sentencing someone into the facility. Gossage added that if this was done on a presentence basis, the person would not fall under his prevue as the Sheriff only takes care of sentenced inmates.

With regard to the contempt of court offenses, Steffen noted that many of those are municipal charges. The probation violations run the gamut from misdemeanors to felony charges. With regard to the battery charges, Hoyer asked what the percentage of domestic battery is as compared with the whole and Steffen responded that some are aggravated assaults and some are simple assaults. Hoyer thanked Steffen for the information he provided and thought it was reflective of the difficulty there is in terms of implementing some of the ideas that have been discussed.

Behavioral Health Manager Ian Agar noted that 22 of the 106 inmates receiving medications at the jail have psychosis and he felt that those are the ones that would require a closer look as they may be more challenging. He also noted that with regard to the depression inmates, there are a lot of different levels of depression and many of them can manage quite well. Agar continued that he felt the package that has been put together as a whole is good.

Erik Pritzl thanked Steffen for the information and felt that it supports the initiatives that have been put in place for 2016 with regard to beefing up jail mental health services and the transition worker. Pritzl continued that there seem to be some people on probation holds with lower level charges that could be candidates for diversion out into the community or to the CBRF. Overall, Pritzl felt the package that has been put together is a great effort by this group and shows what is needed although the group continues to work on the pieces. Pritzl also stated that he has dug into the mobile crisis a little bit with Family Services and one of the questions is how long it may take to get additional crisis capacity for more mobile services and the estimate he was given was 90 days and they would need to add 3 or

3.5 staff to support more mobile services. Hoyer asked if there would be specific training required to add people to do mobile crisis and Agar responded that mobile team members would go through the same training as regular staff goes through. Gossage did not think that anything would change from a law enforcement standpoint for mobile crisis. His department would provide the security in these situations and it was indicated that there are 11 or 12 Brown County deputies trained in crisis intervention. Cheryl Weber also noted that there were a number of officers with the City of Green Bay Police Department that are trained in crisis intervention. Pritzl explained that currently a person can talk to the Crisis Center via phone or they can go to the Crisis Center. With mobile crisis, there would be one less transport as the crisis team goes to where the client is, whether it is on the street, at the person's home or the police station. Gossage noted that often crisis interviews take a very long time, and mobile crisis would be tying up an officer for a lot of time, and this is something that he will have to take a look at. Gossage felt that crisis may be skeptical of having one of their workers, which are predominantly female, at a residence for safety issues and this should be discussed a little further as well.

Pritzl continued that he had done some research on day report centers and he noted that Outagamie County, Waukesha County, La Crosse and Baraboo all have day report centers. He found research studies of cost benefits of day report centers and they are actually pretty good. The research said that you have to be careful who you place in day report centers and screen the people well because they can go the wrong direction pretty easily. It seemed that people committing new offenses were typically people that should not have been in a day report center in the first place so sometimes the recidivism did not look good, but it seemed to be more an issue of bad screening and there are some people that will have recidivism no matter where they are placed. He noted that Outagamie did not use a standardized screening instrument when they first opened the day report center but they are now transferring to a standardized screening. He also learned that the day report center in Outagamie County took about 90 days to get going and the facility there is about 1,000 square feet and is located in a county facility and staffed by three staff people, although not all of them were fulltime. The Outagamie County facility provides electronic monitoring, home checks and working with people on employment and skill building as well as group therapy for behavioral counseling and substance abuse counseling. Agar asked what the fees would be for a day report center and Pritzl responded that Outagamie County charges a daily fee for monitoring and there may be fees for some of the other services as well and this is something that Brown County can look into further. Pritzl continued that Waukesha's day treatment center is run by a private company and he felt that if an RFP was put out for a day report center there would be several bids.

With regard to detox services, nothing has really changed. Bellin is still the only provider until next year when the new hospital opens. Bellin has capacity but there are always the payment issues. With regard to the pathway of someone who needs detox services, Hoyer asked what the flow is. Pritzl felt that the detox should still start with the crisis channel and he noted that there are people who end up on an EM1 hold and when they go through detox in a hospital setting, it is often figured out that it is really not a mental health crisis situation once they are sobered up. Weininger asked about the new facility that will be opening, SBH, and asked if they provide detox services. Pritzl noted that SBH will have some chemical dependency beds, although he did not know what their licensing would be. Agar recalled that most of the services SBH will be providing are inpatient services.

Rebecca Lindner arrived at 4:37 pm

Hospital & Nursing Home Administrator Luke Schubert added that operationally to make a change at the CTC it is coming together pretty well. He stated that he received a verbal commitment from the state that the current CBRF program statement would need to be altered and there a few specified positions that would need to be added, but they are able to provide the service under the current CBRF and are able to mix the population by code as long as they

have the services available to meet the social detoxification needs. He continued that they recently hired a substance abuse counselor that would fit the bill and the elements seem to be coming together fairly quickly.

Schubert continued that the census is currently up at eight but this has not historically been the case. They are changing some operational procedures to lessen the barriers to clients and this has resulted in an increased census. Weininger asked if this would all be balanced because this would involve both the cost of this but also the loss of revenue. Schubert stated that there are a lot of private charges that go out, but there is no way to know if those bills will actually be paid. He felt that there is an assumption that the census is revenue generating, but that is not always the case and he noted that when clients fail to private pay, historically the percentage collected is not that great. Agar added that if individuals do not have insurance, revenue is not typically generated on AODA services.

Schubert continued that he had conversations earlier in the week with a mental health management company and one of the things that may want to be considered is an intensive outpatient program which would be most cost neutral but may fit in nicely with some of the other services such as a day report center as it may provide the skills and resources so people are not just going from inpatient to home, but would provide in between services that could be accessed to provide continued services and support once a person is back out in the community. Schubert felt that he may be able to find some space for something like this and he thought that this is something that may be considered.

Weininger asked about homeless people who may have addiction issues and where those people could go for help and how long they would stay at a facility. Schubert responded that typically the CBRF program is a 28 day program and the stay is 30 days or less. The length of a crisis stay is also anticipated at less than 30 days. As far as where someone goes upon being discharged, there are multiple places. One of the homeless shelters may be an option, but he noted that there seem to be a few more barriers to entry than there were in the past. For example, if you have a sex offense, significant battery or felony offense, typically a homeless shelter would not be an option.

Assistant Corporation Counsel Rebecca Lindner noted that there are two recovery houses in Green Bay for men that may provide some other options. Agar noted that some of the recovery houses require residents to enter into treatment voluntarily and go through the Jackie Nitschke program.

Lindner stated that she talked to Dave Lasee earlier in the day along with the Public Defenders' office and it was suggested that Jeff Cano from the Public Defendant's Office be added to this Committee to be sure that what is being done is compliant from a prosecution standpoint as well as what the public defenders are on board with and Cano indicated that he would be willing to try to attend some of these meetings to be sure that everyone is on the same page.

Cheryl Weber stated that she was happy that all of the Supervisors at the Human Services meeting voted to add money to the budget for mental health services and she hopes that this passes at the County Board budget meeting. She asked for an explanation as to the rest of the process on this issue. Weininger answered that just to say to put X amount of money aside without having a plan in place generally does not go over well. In order to track the dollars, Weininger felt that any funds should be put in a special revenue fund and that way the dollars can be tracked and the oversight Committee would have the opportunity to approve the dollars before they are spent.

Pritzl stated that he had been questioned on this by one of the Supervisors and whether the goal was just to get the money. Pritzl explained to the Supervisor that the money would be set aside and there would be specific plans or RFPs in place before the money is disbursed. Pritzl felt that this would be trusted a little more if the funds were set

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aside and would require Committee approval before being spent. Hoyer noted that the disbursements would technically be voted on by the Board as a whole when the minutes are approved, however, this item could be pulled. Weber asked if they could approve specific parts of the plan and not others. Hoyer responded that most of the time the Board respects the work of the Committee and trusts the process enough to go with the Committee's work. Hoyer asked if there could be a situation where Public Safety and Human Services both have to approve disbursements and Pritzl responded that at this time, the Subcommittee falls under Human Services, but Gossage felt that there may be a Public Safety Committee component, although the majority of this relates to facility type treatment. Pritzl felt that a day report center is the component that would require the most collaboration between Human Services and Public Safety. Pritzl also noted that there are additional items that could come up down the road that would definitely fall under the Public Safety arena.

Pritzl brought up the sequential intercept mapping which was discussed at the last meeting. He noted that the mapping would involve bringing someone in to work through all the different points a person goes through, starting with the first contact with either law enforcement or the Crisis Center all the way through sentencing or post-conviction. The mapping would help determine how people are currently being dealt with and what could be done at each point in the process to make the process work better. Pritzl felt that he could probably get the mapping done with funds in his budget now and Hoyer agreed and felt the mapping would create somewhat of a strategic plan in approaching this with in a real procedure process-oriented way.

Hoyer felt that another meeting should be held once the budget is passed to discuss the next steps and stated that what would happen next is this group would have to set forth a solid plan and come back to the Human Services Committee with the proposal pieces.

Gossage added that he felt that the sequential mapping would be the most help in determining what would give the most bang for the buck. Weber thought it would make sense for the mapping to be done first. Gossage noted that the DA's office recently had some system mapping done for the Criminal Justice Coordinating Board and the cost was in the neighborhood of \$7,000 for the three day process. Hoyer felt that if one of the things when we get back together is to have some plans for mapping to be done, or a good timeframe for it to be coordinated, that would be a good start. Weininger asked if it was the intent to have the mapping done by the end of the year and Pritzl responded that he did not know if the mapping people would have availability prior to the end of the year.

Weber asked about grants and noted that she sees grant possibilities in various periodicals. Pritzl noted that they do not have grant writers and Gossage noted that the County Executive's assistant recently went through a grant writing course. Weber asked who would be the best contact if she sees grant funding available and Weininger responded that usually if it is a state grant, it funnels down to the department. Weininger asked Pritzl if it may be worth looking for grant dollars first and Pritzl noted that he has been looking for this and he is currently looking into a possible two year grant. Weber also noted that she keeps her eyes open for grants they can utilize. Pritzl stated that there would not be any grant dollars available for expanding crisis, but he may be able to find something over time for the day report center and detox.

The question was asked how many of the 106 inmates currently in the jail who are taking medications may be able to be diverted or transitioned. Steffen noted that the jail numbers have been radically changing over the past few years and this is attributed to law enforcement doing a great job of getting bad people off the streets. Ultimately, the way to help the numbers is to get to people before they get into the jail. Pritzl added that if recidivism is reduced, if people are not coming through multiple times, law enforcement time, jail time and prosecutor time is saved. Steffen agreed but said that giving an estimate of how much time each inmate takes is difficult. Gossage felt that the jail

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really does need to figure out how to put these numbers together because otherwise, we are looking at spending the money and the County Board asking where the results are and if they are sustainable as they are all operational costs. Gossage also stated that this should not be looked at as strictly pecuniary, but we also have to do what is best for the person and sometimes there is too much focus on the cost. Hoyer agreed and noted that that is essentially how we got into this situation.

3. Such other matters as authorized by law. None.

Hoyer discussed meeting dates for December and it was decided to hold the next meeting at 4:00 p.m. on December 3, 2015.

Cheryl Weber wished to thank everyone on behalf of Joshua and stated that they are excited that people are talking and caring and trying to make differences and they feel like everyone is now listening and she appreciates that. Hoyer thanked Weber for joining the group as he felt that an outsider's perspective was important and valuable.

Motion made by Erik Pritzl, seconded by Ian Agar to adjourn at 5:15 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, November 17, 2015 at 4:30 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Bernie Erickson, Carl Soderberg, Ed Koslowski, Delores Pierce, Duane Pierce, Jim Haskins, Rosemary Desisles, Tracy Rosinski, Joe Witkowski

EXCUSED: Lynn Geiser

****Running Total of Veterans' Certificates: 1725**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Invocation.

Duane and Delores Pierce informed the Subcommittee that Mike Kellner of Legion Post 11 passed away on November 16, 2015. According to the obituary in the *Green Bay Press Gazette*, Mike served in the Korean War. He was a lifetime member of American Legion #11, adjutant for 37 years as well as a lifetime member of Amvets Post 11 and VFW Howard/Suamico. He was also a member of the 40 et 8 and United Patriotic Society. Further, Mike was Commander of the Color Guard at all Packer home games for 40 years as well as being involved in a number of other activities honoring veterans. A moment of silence in honor of Mike was observed following the invocation.

3. Approve/Modify Agenda.

Motion made by Jim Haskins, seconded by Rosemary Desisles to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of October 20, 2015.

Motion made by Duane Pierce, seconded by Delores Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

5. Discussion re: Veterans Day Wrap Up.

Rosemary Desisles thanked those who helped at the event at the VFW on Veterans Day; however, she felt that this Subcommittee should not take this on again unless there are more volunteers. She understood that not everyone is able to work at the event itself, but would like to see all members make at least a few calls for donations. She also felt that each ticket drawn for door prizes should be for a specific prize. This would eliminate someone having to run back to the board to post the tickets and it would also ensure that people do not take more than one gift. Desisles continued that the Subcommittee only has a small space available, and as the event gets bigger and bigger with veterans coming for breakfast the space gets smaller. She also questioned if the VFW is the right place to have the event. She also noted that the Subcommittee does not get much recognition. She said that she made an effort to thank the VFW numerous times for allowing the Subcommittee to come in as a guest.

Tracy Rosinski felt there was a lot of opportunity to do more with the event at the VFW and she likes to have it there because there are so many veterans to reach, but she agreed that there was not much recognition of the Subcommittee. She felt that there would be ways to streamline the prize process and one suggestion would be to combine a number of prizes into gift baskets.

Desisles also noted that she was not able to offer sign up forms for veterans' certificates because there were not enough people to help and she would like to offer this in the future.

Ed Koslowski added that one of the problems is that there is not any signage or anything else to identify the Subcommittee. Haskins noted that one of the VFW members had some issues but he was able to smooth things over, but he did not want this to happen again in the future. Desisles thought a big part of the problem is the lack of space, but Rosinski felt that the current space may be able to work with a little more organization. Haskins also said that in the future we should be sure to turn the speakers on in the bar so people in there can hear the prize numbers. He also felt it would be beneficial to have someone from the Subcommittee available at each door. Further, Haskins said he was asked several times for a listing of other Veterans Day events and offers going on around the area and he suggested that next year a list of events and offers be available to be distributed, or, alternatively, this information could be posted on one sign somewhere.

Erickson encouraged Desisles to make a list of things that should be improved so more discussion can be held next year. He said that what he is hearing is that the space is too small and the Subcommittee may be too dependent on the VFW. He suggested that a different location may work better and one of the options discussed was the Yacht Club. Rosinski felt that the lack of experience and lack of help were some of the issues and these are things that can be worked on for next year. She was confident that changes could be made to make the event flow much smoother.

6. Possible Discussion re: 2016 Veterans' Appreciation Day at the Brown County Fair.

Erickson stated that he has done a little research and found that 2016 is the 25th anniversary of Desert Storm and this may be something to honor at the Fair in 2016. This was discussed briefly and the Subcommittee felt that honoring Desert Storm vets might encourage some younger vets to attend the event. This will be discussed in much greater deal as the Fair approaches.

7. Report from CVSO Jerry Polus.

Polus was not in attendance and therefore no report was given.

8. Comments from Carl Soderberg.

Soderberg stated that the military budget has been in the news lately. The House and Senate passed one and the President vetoed it because it increased spending in a sly maneuver by increasing \$38 billion dollars to the overseas contingency fund which was basically going to be used to fund weapons buying and other normal purchases instead of fighting overseas. In the budget agreement that was decided upon right before Representative Ryan took over as Speaker, it was set that social spending and military spending will both go up in the next two years. This negated the President's reason for the veto and a similar defense budget was passed which fit under the new budget caps enacted right before Ryan became Speaker.

The other thing Soderberg reported on is individual unemployability. He stated that if someone is more than 60% service-connected disabled, there is an addition to that because the idea is if you are under retirement age, if you were able to work, you would be earning more than just the 60% disability, so the idea is the individual unemployability tops you up to more of a national average wage. He said the Congressional Budget Office and the Government Accountability Office has recommended restricting or limiting this because once vets get to retirement age they do not need

that extra because they no longer need to be topped up to a working wage because they are retired. There are arguments for and against this and there are no proposals at this time, but he wanted to make the Subcommittee aware that it is something that is being tossed around as a way to nickel and dime to a lower military budget.

9. **Report from Committee Members Present (Erickson, Dahlke, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).**

-Erickson reported that he had received a call from someone regarding the Veterans' Day activities who was very angry that the *Press Gazette* article stated that the offers were for local veterans. The gentleman was from Kewaunee and Erickson advised him that it would not be a problem for him to attend the breakfast event and further advised him that he would probably not be turned down at any of the other businesses offering discounts.

Erickson also presented Tracy Rosinski with an appreciation certificate that was created by the Board Office for Heartland's contribution of paying for the band at the Fair.

-Desisles did not have anything further to add.

-Haskins reported on some of the offers he took part in for Veterans Day. He also got some leads on businesses who would be interested in donating items for next year's event. Haskins continued that two years ago Starbucks pledged to hire 10,000 veterans by 2018 and they are half way there. Also, Haskins learned recently that that Post Office hires more veterans than any other organization. Haskins also shared a story about the last survivor of World War I who died at the age of 111. Haskins concluded his report by noting that First Lady Michelle Obama and Mrs. Joe Biden have created a website to help returning veterans find civilian careers. The website is: ebenefits-va.gov.

-Koslowski reported on the Gamblers game and stated that during the game Tundraland redid his nephew's bathroom. This was announced to his nephew on the ice during the game and a picture of the new bathroom was shown on the scoreboard. The tub allows Ed's nephew to get into the tub right from his wheelchair.

Koslowski also noted that the box of chocolates he brought to the meeting was donated by Seroogys. Koslowski also addressed the Heroes discount program and Erickson noted that that will be included on the agenda in January.

-Pierce reported that the Amvets will be doing a meat raffle at the VFW in Howard on December 5 at 2:00 pm. Secondly, Snake reported that the Army/Navy game is scheduled for December 12 and the Pearly Gates will be throwing a bash during the game with food specials and other things. Further, he noted that the LZ Christmas raffle will be held at the Pearly Gates at 5:00 pm on December 14. Pierce also reported that 224 is again doing their annual Christmas basket handout. They will be delivering baskets to about 35 needy families. The baskets are funded by money made at the summer ride and each basket has about \$300 - \$350 worth of merchandise in them.

Pierce continued that during Armed Forces weekend next year, the Menominee Tribe of Indians will be holding their annual veterans pow wow in Keshena at the bowl and they will be honoring Vietnam Veterans. Pierce has attended some of these events in the past and stated that they are amazing. He will provide more details on this closer to the event.

-Rosinski reported that Heartland has done multiple pinnings in surrounding communities. Heartland also did a food drive for Veterans Manor and it will be delivered to the Manor soon.

-Witkowski shared a copy of the article from the *Press Gazette* regarding Veterans Day offers and felt that perhaps the members of the County Board would like to see the work that is being done by the

Subcommittee. Witkowski also noted that his birthday is tomorrow and he provided treats for the group as the group sang "Happy Birthday" to him.

10. **Such Other Matters as Authorized by Law.** None.

11. **Adjourn.**

Motion made by Jim Haskins, seconded by Delores Pierce to adjourn at 5:23 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, December 15, 2015 at 4:30 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Delores Pierce, Duane Pierce, Jim Haskins, Jerry Polus, Rosemary Desisles, Carl Soderberg, Lynn Geiser, Joe Witkowski, Tracy Rosinski

EXCUSED: Ed Koslowski

****Running Total of Veterans' Certificates: 1725**

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Invocation.

3. Approve/Modify Agenda.

Motion made by Jim Haskins, seconded by Rosemary Desisles to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of November 17, 2015.

Motion made by Duane Pierce, seconded by Delores Pierce to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

At this time the rules were suspended by Chair Erickson to allow Jim Haskins to give his report under Item 8.

**5. Possible Discussion re: 2016 Veterans' Appreciation Day at the Brown County Fair.
5A. 25th Anniversary of Desert Storm.**

Items 5 and 5A were discussed together. Chair Erickson noted that 2016 marks the 25th anniversary of Desert Storm and he thought it would be nice to honor Desert Storm veterans at the 2016 Fair event. He felt that there would be a good, solid turnout for this and would like to see it be a special event. The event will be held on August 20, 2016.

Motion made by Jerry Polus, seconded by Duane Pierce, to honor Desert Storm veterans at the 2016 Military Appreciation Day at the Brown County Fair. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Report from CVSO Jerry Polus.

CVSO Jerry Polus reported on the Honor Rewards Program that was discussed several months ago. The Honor Rewards Program is sponsored by Fidlar Technologies and is a community service made available through the County's land and public records office to thank and acknowledge veterans for their sacrifices to our country. The program allows veterans in the community to sign-up to receive an Honor Rewards Card and use this card to receive discounts and benefits at local participating retailers, restaurants and other businesses. Polus noted

that Brown County Executive Troy Streckenbach is in favor of the county participating in this program as it is a year-round program. Polus continued that a representative from Fidar Technologies will attend the next meeting to talk more about the program. He felt the program was a win-win situation as it provides discounts to veterans and also allows good PR to businesses. Polus will invite people from the Chamber and business associations to attend the meeting to learn about the program and what they can do to help develop it in this area. A discussion was held regarding the local business associations and Chambers and Polus will contact all of them to invite them to the presentation so that they can promote the program throughout all areas. Contacts will include the Green Bay Area Chamber, De Pere Chamber, Jeff Mirkes, Wrightstown Chamber, On Broadway, Advance Business Center, Military Avenue Business Association, Pulaski Chamber and Howard Suamico.

Erickson suggested the possibility of distributing CDs with the Power Point presentation on it for any group that is not able to have representation at the meeting. Polus felt that participating in this program would eliminate the need to solicit businesses for Veterans' Day offers because it is a year-round program. Erickson added that a brief outline of the program could be given at different events along with the opportunity for people to sign up for the program on the spot.

Polus concluded by reporting that they have a new staff member in their office. Thomas Doyle, a retired Air Force veteran was working at the VA Clinic in Security before coming to work in the Veterans Office. He is off to a great start and replaces Bonnie Fermanich who has retired.

7. Comments from Carl Soderberg.

Soderberg noted that they have been receiving calls and letters recently regarding the VA Caregivers Support Program. The program provides stipends, travel expenses, health services and counseling, training and respite care for family members taking care of veterans. At this time, this applies only to post 9/11 veterans and there is currently a bill to expand this program in stages to all veterans who have caregivers. The DAVs throughout the area are making a big push for this bill.

8. Report from Committee Members Present (Erickson, Dahlke, Desisles, Haskins, Geiser, Koslowski, Maino, Pierce, Rosinski & Witkowski).

-Haskins reported that the remains of SFC Billy D. Hill, age 21, of Wichita, Kansas, missing from the Vietnam War, have been identified and will be returned to his family for burial with full military honors on December 17, 2015.

-Erickson talked briefly about donation funds that accumulate in the donation account. He said that he has worked with Director of Administration Chad Weininger and Internal Auditor Dan Process to be sure that the remaining funds do not revert back to the general fund at the end of the year but instead are allowed to accumulate to be used as needed.

-Desisles reported that she has spoken with the Green Bay Yacht Club regarding holding the Veterans' Day event there rather than at the VFW. She will be meeting with the Yacht Club soon and will keep this Subcommittee advised. Desisles is looking for a new location for the Veterans' Day event for the reasons that were discussed at the last meeting, namely the lack of room at the VFW. Rosinski felt that before making a commitment to move locations, a discussion should be had with the VFW to see what options would be available to improve at that location. Erickson advised Desisles to go ahead and meet with the Yacht Club to see what the options may be but not to make any commitments at this time. Desisles said she does not intend to make any changes without discussing them with this group first.

-Geiser reported that she is part of the Milwaukee Women's Advocacy group and they are currently working on doing a sister assistant program to assist women veterans. This program will be based in Milwaukee but will be available in the Appleton and Green Bay area as well. The program will include providing mentors to women veterans who may need some assistance.

Geiser also reported that she has also restarted the women empowerment military program at the Volunteer Center and she noted that they have received a \$3,000 grant. Any woman who has a military background or has a spouse or family member in the military is invited to participate and their first event will be held on January 21 and will be a painting and wine event.

-Pierce reported that the Veterans' Center on Ashland Avenue will be holding an open house on December 16 from 11:00 am – 3:00 pm. Additionally, Pierce reported that he received an e-mail that there will be an Agent Orange town hall meeting at the Vietnam Veterans of America meeting following this meeting. The presentation will be made by Mike Dempsey and Dick Lembeck. All veterans are invited to spread the word and attend. A short discussion regarding Agent Orange followed Pierce's report.

-Rosinski reported that Heartland recently held a food drive for the Veterans' Manor and 10 – 15 bags of food was collected and donated. She also noted that they distributed cards at the Veterans' Manor that had been made by a group of students at Washington Middle School which were greatly appreciated by the veterans.

-Witkowski reported that the flag at Ryan Funeral Home is being flown in December to honor Frank Wood, a US Army veteran. Witkowski also shared his feelings that there seems to be almost too much veterans' recognition. He said that there are often several events held on the same day and if a veteran is not able to attend everything, some veterans feel guilty because they cannot make them all. Witkowski felt there is no end as the veterans gave up their life for us, but there seems to be so many patriotic remembrance ceremonies going on. He also shared several newspaper articles he had seen in the paper recently regarding veterans.

Witkowski continued that he has been thinking about the Veterans Day event at the VFW and he felt that this Subcommittee needs to carefully consider and review the range of options that we have in providing door prizes at the breakfast each year. The prizes do not seem to achieve the anticipated results for the Subcommittee which is to be recognized and he noted that door prizes are given out and we should not have an ego of being able to say that we should be appreciated for doing what we do. He felt that those who attend the breakfast probably think that the VFW gives out all of the prizes. Witkowski noted that the VFW does hand out their own prizes, plus sells paddles. He noted that one option may be to give more prizes at the Appreciation Day at the Fair and get prizes that are worth over \$50 each. He said the Fair event is the Subcommittee's own event. Further, he felt that the event at the VFW is chaotic and the Subcommittee does not get appropriate recognition for being there. Desisles indicated that they are looking into other options and things should improve in the future, one way or another.

Witkowski also felt that Subcommittee should invest in a camera to take pictures at the events they take part in so they can be forwarded to the newspaper for publication to let the public know what the Subcommittee does. Erickson noted that he has submitted a number of photos to be published over the years but they are never published.

Polus stated that he concurred with Witkowski's wisdom regarding the Veterans Day event. He felt that the Honor Rewards program would be a better effort for the Subcommittee to take part in, especially since it is a year-round program.

Witkowski also mentioned the change in the airport name and he felt that this Subcommittee should make it known that they approve the change to add Green Bay to the name.

Motion made by Joe Witkowski, seconded by Duane Pierce, that this Subcommittee supports the name change of the airport. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Such Other Matters as Authorized by Law.

Erickson recalled that one of the things discussed at the last meeting was to have a sign that could be posted at events to help identify the Subcommittee. Erickson has found someone that will make an 11"x 17" sign for the Subcommittee.

10. Adjourn.

Motion made by Duane Pierce, seconded by Lynn Geiser to adjourn at 5:26 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

January 21, 2016

From: Rick Schadeewald, Dist 24 Supervisor
TO: Human Services Committee

This letter is my request for the Human Services Committee to support a resolution requesting the WI Governor and State Legislature to fund a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents.

January 20, 2016

To: Human Services Committee

From: Rick Schadowald, Dist. 24

1- If the Human Services Committee considers increasing the size of membership of the Board of Health, I request that at least one (1) new member of the Board of Health be a County Board Supervisor.

2- I request an update from the Human Services Committee on the mental health funds added to 2016 budget.



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: JAN. 20, 2016

Agenda No. : COMMUNICATIONS

TO ; HUMAN SERVICE COMM. AND BOARD
Motion from the Floor
OF HEALTH

I make the following motion: I hat the County Board
review the charges ~~made~~ made to Bars and
restaurants for their licences to determine if
their being charged inappropriately, if there
are are two beverage bars within the ~~the~~
respective facilities. Also please notify the
Brown County Tavern League as they have an
interest in this matter.

Signed: Doug Zinner

District No.: 8

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)

Brown County Human Services

Executive Director's Report to the Human Services Board & Committee

January 14, 2016

Members of the Board/Committee:

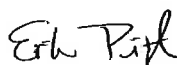
I would like to start by saying Happy New Year, and I am excited to be here in Brown County working with all of you to serve the needs of the people of Brown County. I hope you had an enjoyable Holiday season, and are ready to get started on another year of exciting work in Human Services.

At this time of the year, we are looking both forward and backward. The department staff members are reviewing the last months of 2015 to determine how the end of the year will come together financially. As you will see noted in the financial results summary provided, we are expecting to see a deficit at the conclusion of financial activity for 2015. This deficit is developing in both Community Programs, and the Community Treatment Center. The Community Treatment Center (CTC) deficit was expected to some extent because it is largely due to census, and this has been highlighted in prior months. You will see noted in the reports that the census in all three residential areas of the CTC improved in November. However, in December declines were once again seen in the census reports and a decline in the Hospital census is often followed by a decline in the CBRF. The census has improved month to date in January.

The deficit in the Community Programs division will take some time to understand. In preliminary reviews of year-end projections, the deficit seems to be concentrated in two primary areas—Administrative costs, and Children, Youth and Families. Some of these issues could be due to how costs are recognized and allocated, increasing placements associated with individual and community safety, and the utilization of community resources to prevent placements. We will continue to look into the different divisions to understand the past year better, and to determine if there were issues that have been carried forward into 2016.

This year has been off to a busy start, with work beginning on the components of the mental health initiative that was approved late in the 2015 budget process. The four areas of the initiative include expanding mobile crisis services, detoxification services, transitional residential treatment, and a day report center. Lead people have been assigned to each of these areas including myself (mobile crisis,) Ian Agar (detoxification services), Luke Schubert (transitional residential treatment) and David Lasee for the day report center component. I plan on bringing a proposal for the mobile crisis component to the Human Services Committee in January. It is exciting to see planning commencing on each part of the initiative.

Respectfully Submitted By:



Erik Pritzl, Executive Director

6

February 17, 2016

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

RESOLUTION EXPANDING MOBILE CRISIS SERVICES

WHEREAS, Brown County is responsible for providing emergency mental health services to residents, and have a crisis program that responds to emergent mental health situations; and

WHEREAS, the Brown County Board of Supervisors voted on November 4, 2015 to appropriate \$1,150,000 for mental health initiatives based on the recommendations of the Ad-Hoc Mental Health Treatment Committee; and

WHEREAS, up to \$200,000 was identified for the purposes of expanding mobile crisis services in Brown County; and

WHEREAS, the Department of Human Services currently utilizes a contract provider for all mental health crisis services, including limited mobile crisis services; and

WHEREAS, the additional funding for 2016 is intended to increase the hours of mobile crisis services, reduce the amount of time law enforcement is involved, reduce transports of people in crisis, and decrease the average response time to mobile crisis calls; and

WHEREAS, the Department of Human Services has met with the contract provider to identify a timeline for expansion of staff to support mobile crisis services, and services to be provided.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors authorizes the department of Human Services to contract with Family Services upon approval of the resolution for an amount up to \$167,000 for expansion of mobile crisis services in 2016.

Respectfully submitted,

Human Services Committee

Approved By:

Troy Streckenbach
County Executive

Date Signed: _____

Authored by Human Services

Approved as to form by Corporation Counsel

***Fiscal Note:** This resolution does not require an appropriation from the General Fund. The funding is within Human Services' 2016 Behavioral Health Expansion Account.*

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
KAYE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL.	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

DEPARTMENT OF ADMINISTRATION

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

PHONE (920) 448-4037 FAX (920) 448-4036 WEB: www.co.brown.wi.us

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: January 27, 2016
REQUEST TO: County Board of Supervisors
MEETING DATE: February 17, 2016
REQUEST FROM: Human Services Committee
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution to Expand Mobile Crisis Services

ISSUE/BACKGROUND INFORMATION:

The Brown County Board of Supervisors voted on November 4, 2015 to appropriate \$1,150,000 for mental health initiatives based on recommendations of the Ad-Hoc Mental Health Treatment Committee and up to \$200,000 was identified for the purposes of expanding mobile crisis services in Brown County.

ACTION REQUESTED:

That the Brown County Board of Supervisors expand mobile crisis services in Brown County by the previously identified additional funding appropriated in the 2016 budget (up to \$167,000).

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? Up to \$167,000
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? Human Services 2016 Budget
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

February 17, 2016

**RESOLUTION AUTHORIZING THE INITIATION OF THE SOAR PROGRAM IN BROWN
COUNTY USING THE COMMUNITY DEVELOPMENT BLOCK GRANT**

THE HONORABLE CHAIRPERSON AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, NEWCAP, Inc. has received federal monies under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Housing (DOH) for the purpose of providing Outreach, Access, and Recovery (SOAR); and

WHEREAS, SOAR is a program for individuals who are homeless or at risk of being homeless and helps them apply for Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI); and

WHEREAS, NEWCAP, Inc. is a private, non-profit corporation, with one or more staff members who have been certified by the Substance Abuse and Mental Health Services Administration of the U.S. Department of Health Services as having successfully completed training in the SOAR model; and

WHEREAS, it is necessary for the Brown County Board to approve initiating the program in the County, as well as approve the usage of SOAR funding; and

WHEREAS, the Brown County Department of Human Services, as authorized by the Brown County Board of Supervisors through this resolution and NEWCAP, Inc. will work together to provide SOAR services to eligible recipients within a Department of Health SOAR program service area; and

WHEREAS, The Brown County Human Services Department will work with NEWCAP, Inc. on initiating the project within the County; and

WHEREAS, Brown County acknowledges, understands and agrees that NEWCAP, Inc. may use Community Development Block Grant (CDBG) funds received from the Department of Health to provide SOAR services to eligible recipients present in Brown County up to the amount of available grant funds.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors does hereby approve and authorize the initiating of the SOAR program for Brown County.

8

Respectfully submitted,

HUMAN SERVICES COMMITTEE

Approved By:

COUNTY EXECUTIVE

Date Signed: _____

Authored by: Department of Health

Approved as to form by Corporation Counsel

Fiscal Note: This resolution does not have a fiscal impact; and therefore does not require an appropriation from the General Fund.

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
HAEFS	6				
ERICKSON	7				
ZIMA	8				
EVANS	9				
KAYE	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
LA VIOLETTE	14				
KATERS	15				
KASTER	16				
VAN DYCK	17				
JAMIR	18				
ROBINSON	19				
CLANCY	20				
CAMPBELL.	21				
MOYNIHAN, JR.	22				
BLOM	23				
SCHADEWALD	24				
LUND	25				
FEWELL	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-2188



Phone (920) 448-6000 Fax (920) 448-6166

Nancy Fennema, Director of Community Programs

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: November 18, 2015
REQUEST TO: Brown County Human Services Committee
MEETING DATE: December 23, 2015
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: SOAR SSI/Outreach, Access, & Recovery

ISSUE/BACKGROUND INFORMATION:

SSI/SSDI Outreach, Access and Recovery (SOAR) helps states and communities increase access to Social Security disability benefits for people who are experiencing or at risk of homelessness. Funded by the Substance Abuse and Mental Health Services Administration (SAMHSA), the SOAR Technical Assistance (TA) Center develops and provides training and technical assistance to support the implementation of the SOAR approach.

PATH legislation refers to the Public Health Service Act definition of homelessness: "an individual who lacks housing (without regard to whether the individual is a member of a family), including an individual whose primary residence during the night is a supervised public or private facility that provides temporary living accommodations and an individual who is a resident in transitional housing."

NEWCAP a locally controlled private, not for profit, human services organization incorporated as a Community Action Agency has provided services to meet the needs of low-income people in northeastern Wisconsin since 1965. NEWCAP received funding to develop SOAR which has been used in other parts of Wisconsin. This program aids to help homeless individuals who have mental health and co-occurring substance abuse problems for SSI/SSDI benefits. This programs hopes to achieve a 70 percent approval rating for individuals who apply. Currently NEWCAP is starting a program in Oconto County and would like to expand into nine additional counties within their service area.

Since 2006, the SOAR approach has been used to assist more than 42,000 people experiencing or at risk of homelessness with applications for Social Security disability benefit programs, Supplemental Security Income (SSI) and Social Security Disability Insurance (SSDI). The five SOAR critical components of application assistance are (1) use of the SSA-1696 appointment of Representative form, (2) collection

and submission of medical records, (3) submission of Medical Summary Report, (4) physician co-signatures on Medical Summary Reports, and (5) quality review of applications prior to submission.

Once an individual is approved for SSI and Medicaid, treatment providers can retroactively bill Medicaid for services provided up to 90 days prior to the SSI protective filing date.

SOAR works closely with Veterans, HUD and can be used to serve young people who are aging out of the foster care system.

ACTION REQUESTED:

A board approved resolution is required for SOAR to provide services to the people of Brown County.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☒ No
 - a. If yes, what is the amount of the impact? \$ _____
 - b. If part of a bigger project, what is the total amount of the project? \$ _____
 - c. Is it currently budgeted? ☐ Yes ☐ No
 1. If yes, in which account? _____
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

BUDGET ADJUSTMENT REQUEST

15-89

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

Additional Re-Obligation funds awarded for Contract Year 2015 for Kinship Care Benefits in the amount of \$114,840.

2015 Budget Adjustment

E. J.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.144.7000 KC164	Purchased Services Kinship Care Benefits	\$114,840
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201 076 140.144.4302.0377	State grant and revenue Kinship Care Benefits	\$114,840
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

E. J.

 Signature of Department Head
 Department: Human Services
 Date: 1/5/2016

AUTHORIZATIONS

[Signature]

 Signature of DOA of Executive
 Date: 1/14/16

**Lease of Premises at
1566 West Mason Street, Green Bay, Wisconsin**

This Lease ("Lease") made this ____ day of _____, 2016, between Cover Rentals, LLC. hereinafter referred to as the "Lessor," with its office located at 1566 West Mason, Green Bay, Wisconsin, 54303 and Brown County, a quasi-municipal corporation, through its Brown County Human Services Department, with its office located at 111 North Jefferson Street, Green Bay, Wisconsin 54301, hereinafter referred to as the "Lessee." Lessor and Lessee hereinafter referred to individually as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, Brown County is a government entity that has a Human Services Department which is in need of office space to lease within the City of Green Bay, Wisconsin, for the purpose of holding supervised visitations between children in protective custody and their parents; and,

WHEREAS, Lessor has property available located at 1566 West Mason, Green Bay, Wisconsin, 54303, also known as Beacon Center in the City of Green Bay, Wisconsin, which would be appropriate to serve the needs of the Lessee in the functions of its Human Services Department; and,

WHEREAS, Lessor desires to lease said property for use by Brown County Human Services Department and Lessee desires to lease said property from Lessor.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereto agree to the terms and conditions of the Lease as follows:

1. Recitals. The above recitals are true, correct and incorporated herein.

2. Leased Premises. Lessor does hereby grant an exclusive Lease to Lessee for the following property: office space of approximately 600 square feet, in the building located at 1566 West Mason Street, known as The Beacon Center in the City of Green Bay, Brown County, Wisconsin. Such area shall hereinafter be referred to as the "Premises."

3. Term. This Lease shall be for a one (1) year term, ("Initial Term") commencing on March 1, 2016, ("Commencement Date"). After the Initial Term, Lessee has the option to renew this Lease for an additional one (1) year term ("Renewal Term").

4. Rent. During the Initial Term of the Lease, Lessee shall pay an annual rental amount of Eight Thousand Four Hundred Dollars (\$8,400.00), payable in monthly installments of Seven Hundred Dollars (\$700.00). Monthly rental payments are payable on or before the first (1st) day of each month in advance.

5. Remittance of Rent. All payments of rent, or other sums due Lessor hereunder, shall be made payable to Cover Rentals, LLC. or to such other place as the Lessor shall designate in writing from time to time.

6. Alterations, Repairs and Decorating. With the consent of the Lessor and at Lessee's sole expense, Lessee shall have the right to decorate as Lessee desires and make, such reasonable alterations and repairs to the Premises as may be required for the purposes of its business.

7. Fixtures. The Lessee shall have the right to install fixtures and equipment

needed to carry out its business and all such fixtures and equipment, whether installed during any Term of this Lease or prior to the commencement thereof, shall remain the sole property of the Lessee, whether or not such fixtures are attached to the real estate; provided that such fixtures and equipment shall be removed at the termination of the Lease; and provided further that the Lessee shall restore and repair any damage to the Premises caused by removal of such fixtures or equipment.

8. Use. Lessee shall use the Premises for Human Services Department needs as a safe meeting place for family members and all related uses and for no other use, except with prior written consent of Lessor to another or additional use; such consent of Lessor shall not be unreasonably withheld.

9. Lessor to Have Access. The Lessor and agents shall have free access to the Premises for examining the same during any term of this Lease, with a minimum of twenty-four (24) hours' notice of a desire to access said Premises.

10. Structural Repairs. The Lessor shall be responsible for any structural repairs to the Premises, the parking areas and sidewalks for the property

11. Parking Area and Sidewalks. Lessor agrees that Lessee and its visitors, officials, employees, invitees and agents may use all existing parking facilities constructed by the Lessor adjacent to the Premises. Lessor shall be responsible for keeping the parking areas and surrounding sidewalks clear of snow and ice insofar as possible, and shall maintain them in good and safe condition.

12. Janitorial Services. The Lessor shall be responsible for furnishing janitorial services to the Premises, and for the public entry ways, halls and restrooms serving the Premises, and for washing and maintaining the windows of the Premises.

13. Utilities. Lessor shall be responsible for paying all heat, air conditioning, electricity, water, sewer, and gas bills charged against the Premises during any Term of this Lease.

14. Taxes. Lessor shall be responsible for paying all real estate taxes, assessments and surcharges charged against the Premises during any Term of this Lease.

15. Damaged or Stolen Property. It is agreed that the Lessor shall not be responsible to the Lessee or to any official, employee, agent or invitee of the Lessee for any property stolen from the Premises, however occurring, or any damage done to furniture or other effects of the Lessee, unless caused by Lessor, its officials, employees, invitees or its agents.

16. Signs. With consent of Lessor, Lessee shall have the right to install and maintain upon the Premises, exterior signs advertising Lessee's business. Such signs shall be dignified and professional so that the said Premises retains a high status of prestige, and further, such signs shall be in accordance with all applicable laws, ordinances, and governmental regulations. Lessor's consent shall not be unreasonably withheld.

17. Duties of Lessee-General. Lessee agrees to keep the Premises in as good repair as at the commencement of the Lease, reasonable wear and tear excepted, and upon the termination of the Lease to deliver the Premises to the Lessor in as good condition as

at the commencement of this Lease, excepting only ordinary wear and tear and damage due to casualty or fire not occasioned by the negligence of the Lessee.

18. Insurance.

A. Lessor shall maintain all insurance on the Premises including all-risk property and general liability. Such insurance shall be provided on a primary basis by insurer(s) financially solvent and authorized to conduct business in the State of Wisconsin.

B. The Lessee agrees that it will carry in full force and effect general liability insurance in an amount sufficient to fulfill its obligation under this paragraph.

19. Hold Harmless.

A. Lessee Indemnification. The Lessee hereby agrees to release, indemnify and hold harmless Lessor, its officials, officers, employees, assigns and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions, liabilities and/or causes of action of any type or nature whatsoever, including actual and reasonable attorneys' fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, resulting from or arising out of the negligent performance or willful misconduct under this Lease by the Lessee, its officials, employees, agents or assigns. The Lessee, Brown County, does not waive, and specifically reserves its right to assert any and all affirmative defenses and limitations of liability as specifically set forth in Wisconsin Statutes, Chapter 893 and related statutes. Excepted from any liability for Brown County is the normal wear and tear on the Leased Premises and Access Premises due to use of said premises.

B. Lessor Indemnification. The Lessor hereby agrees to release, indemnify and hold harmless Lessee, its officials, employees, assigns and agents from and against all judgments, damages, penalties, losses, costs, claims, expenses, suits, demands, debts, actions, liabilities and/or causes of action of any type or nature whatsoever, including actual and reasonable attorneys' fees, which may be sustained or to which they may be exposed, directly or indirectly, by reason of personal injury, death, property damage, or other liability, resulting from or arising out of the negligent performance or willful misconduct under this Lease by the Lessor, its officers, officials, employees, agents or assigns.

In a case where Lessor and Lessee are or could be joint tortfeasors, then each Party's duty of indemnification shall extend to that portion of the total fault ultimately attributable to it.

20. Fire or Other Casualty. In case of damage by fire or other casualty to the Premises without the fault of the Lessee, if the damage is too extensive as to amount practically to the total destruction of the Premises, this Lease shall cease, and the rent shall be prorated up to the time of the damage, with no further obligations on the part of either Party. In all other cases, where the Premises are damaged by fire or other casualty without the fault of Lessee, Lessor shall repair the damage within a reasonable time period, and if the damage has rendered the Premises untenable in whole or in part, there shall be an apportionment of the rent for the loss of use of the Premises, and no rental payments shall be due and owing until the damage has been repaired. In determining what constitutes reasonable time period, consideration shall be given to delays caused by strikes, adjustment of insurance and other causes beyond Lessor's

control. The Lessee shall maintain in full force and effect fire and extended coverage insurance, at its expense, in amounts sufficient to cover the full market value of all equipment, fixtures and furnishings which are owned by Lessee with appropriate "loss payable" clauses to protect any lender, supplier or other person, firm or corporation which has or could claim any lien against such property or any part of the Premises. Said policy shall be placed in effect on the date of occupancy.

21. Condemnation. If the whole of the Premises, or such portion thereof as will make the Premises unsuitable for the purposes herein leased, is condemned for any public use or purpose by any legally-constituted authority, then in either of such events this Lease shall cease from the time when possession is taken by such public authority and rent shall be accounted for between Lessor and Lessee as of the date of the surrender of possession. Such termination shall be without prejudice to the rights of either Lessor or Lessee to recover compensation from the condemning authority for any loss or damage caused by such condemnation. Neither Lessor nor Lessee shall have any rights in or to any award made to the other by the condemning authority.

22. Subletting. Lessee may sublet all or portions of the Premises for the remainder of any Term with the approval of Lessor, which approval Lessor shall not unreasonable withhold, provided that the business or occupation of the sublease is not extra hazardous, disreputable or illegal.

23. Violations of Terms by Lessee. In case the monthly rent provided herein shall be due and unpaid or in the event Lessee has violated any of the terms and conditions of this Lease, Lessor shall give Lessee thirty (30) days to cure said default by giving Lessee prior written notice of said default. If Lessee shall fail to cure within thirty

(30) days, Lessor shall have the option to terminate this Lease, or to re-enter the Premises and rent the Premises for the benefit of Lessee, who shall be liable for the difference between the amount for which the Premises are rented by Lessor and the amount provided in this Lease. This provision shall not limit either Party in their pursuant of any lawful right they may have under of the terms of the Lease.

24. Termination. This Lease may be terminated by either Party for any reason, or no reason, without further obligation or penalty, by the terminating Party giving thirty (30) days prior written notice of said intent to terminate to the other Party. Final payment of all amounts due to the Lessor shall be made no later than thirty (30) days from the date of termination.

25. Notices. All notices and other communications under this Lease shall be in writing and shall be deemed to have been duly given on the date of service if served personally on the person to whom such notice is given, or on the date of the receipt of the certified or registered letter by the Party to whom such notice is addressed; if mailing is registered or certified mail, postage prepaid, U.S. Mail, or by recognized overnight courier.

All such notices shall be addressed as follows:

To Lessor: Taylor Markiewicz
Cover Rentals, LLC.
1566 West Mason
Green Bay, WI 54303
markiewiczstaylor@yahoo.com

To Lessee: Erik Pritzl, Director of Human Services
Brown County Human Services
111 N. Jefferson Street
Green Bay, WI 54301
Pritzl_ej@co.brown.wi.us

Any Party may change its address or contact information at any time for purposes of this paragraph by giving the other Party written notice in the manner set forth above. All other correspondence may be sent by U.S. mail, fax or email addressed as noted above.

26. Default. Each of the following events shall constitute a default of this Lease:

- A. If either Party shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall make an assignment for the benefit of creditors.
- B. If an involuntary proceeding under any bankruptcy law or insolvency act shall be instituted against the Party.
- C. The failure of either Party to abide by the terms and conditions of this Lease.

27. Binding. The provision of this Lease shall insure to the benefit of, and be binding upon, the Parties hereto, their respective successors, heirs and assigns.

28. Governing Law. This Lease shall be deemed to have been made in Brown County, Wisconsin and shall be governed by, construed under and enforced in accordance with the law of the State of Wisconsin. All actions or proceedings relating directly or indirectly, to this Agreement whether sounding in contract or tort, shall be litigated in the Courts of Brown County, Wisconsin. All Parties to this Agreement hereby subject themselves to the jurisdiction of the Courts of Brown County, Wisconsin.

29. Assignment. The rights and obligations of the Parties under this Lease are personal as between them, and they may not be assigned, transferred or conveyed in any manner by either Party without the prior written consent of the other Party.

30. Waiver. Waiver by either Party of a breach or a violation of any provision or term of this Lease may not be construed to be a waiver of any subsequent breach.

31. Headings. The section titles have been inserted in this Lease primarily for convenience, and do not define, limit or construe the contents of such paragraphs. If headings conflict with the text, the text shall control.

32. Severability. The provisions of this Lease are severable and if any provision is found to be invalid, unenforceable, or void by a court of competent jurisdiction, the remainder of the Lease shall remain in full force and effect and shall not be affected, impaired or invalidated unless the effect of holding the provision invalid, unenforceable or void defeats the entire purpose of the Lease.

33. Drafting. All Parties have contributed to the drafting of this Lease. In the event of a controversy, dispute or contest over the meaning, interpretation, validity or enforcement of this document or any of its terms or conditions, there shall be no inferences, presumption or conclusion drawn whatsoever against any Party by virtue of that Party having drafted the document or any portion thereof.

34. Authorization. The persons signing this Lease warrant that they have been authorized to enter into this Lease by and on behalf of their respective Parties and that they have full and complete authority to bind their respective Parties to the terms of said document by executing this agreement.

35. Entire Agreement. This Lease contains the entire agreement between Lessor and Lessee and any subsequent agreement shall be ineffective to change or modify it, in whole or in part, unless such subsequent agreement is in writing and signed by both the Lessor and the Lessee.

IN WITNESS WHEREOF, the Parties hereto have signed this Lease as of the date and year first above written.

Lessor:

Sandy Markewicz Sr
Cover Rentals, LLC.

Lessee:

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board, Human Services Committee

Date: January 5, 2014

Subject: November 2015 financial results for Community Programs and Community Treatment Center

As of 11/30/15 Community Programs YTD revenues were recorded as \$71,988,633 or 91% of total annual budgeted revenues. Expenses through November were recorded as \$73,676,036 also 91% of the 2015 budget, resulting in a deficit of \$1,687,402 compared to an overall 2015 budgeted deficit of \$1,907,986. These numbers appear reasonable for 11 of 12 months elapsed YTD. However, in preparing year end projections for the different Community Program operating units, it was discovered that a significant number of contractors submit monthly invoices too late for inclusion in month end accounting and so a significant amount of expense for November services is not included in the YTD expense total noted above. Also, a number of programs have reached the maximum contracted amount from the state, so no further revenue will be recorded for these contracts in December. Because of the unfavorable impacts to both expense and revenue which will be reflected in December, the year-end deficit for Community Programs is anticipated to exceed budget by a considerable amount. Projections by individual operating unit are in progress and are expected to be available for review prior to the Human Services Board and Human Services Committee meetings later in January.

Financial results for the Community Treatment Center in November were impacted by an unfavorable adjustment of approximately \$160,000 to the allowance for uncollectible accounts reflecting a change in accounting to more realistically adjust the collectible value of accounts gradually over 12 months after which they are considered completely uncollectible unless cash is received. The previous method of accounting decreased collectible values only partially over 12 months then recorded the majority of bad debt expense when an account reached 12 months old. Operating results for the month of November without this adjustment were very close to the average monthly budgeted deficit of \$66,358 due to solid census for all of the operating units.

	<u>November Census</u>	<u>YTD Census</u>	<u>Budgeted Census</u>
Nursing Home	63.0	61.4	62.0
Hospital	10.7	10.1	11.0
CBRF	4.2	1.7	6.0

Respectfully Submitted,

Eric Johnson
Finance Manager



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Community Programs

Through 11/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 201 - CP									
REVENUE									
Property taxes	15,060,752.00	.00	15,060,752.00	1,255,062.67	.00	13,805,689.37	1,255,062.63	92	13,976,161.87
Intergov Revenue	43,793,652.00	18,134,296.00	61,927,948.00	2,471,964.28	.00	56,315,116.42	5,612,831.58	91	76,048,834.52
Public Charges	1,960,068.00	.00	1,960,068.00	135,985.02	.00	1,766,979.91	193,088.09	90	1,913,771.88
Miscellaneous Revenue	19,400.00	.00	19,400.00	1,393.02	.00	72,709.59	(53,309.59)	375	32,969.84
Other Financing Sources	30,700.00	.00	30,700.00	2,558.00	.00	28,138.00	2,562.00	92	48,525.04
REVENUE TOTALS	\$60,864,572.00	\$18,134,296.00	\$78,998,868.00	\$3,866,962.99	\$0.00	\$71,988,633.29	\$7,010,234.71	91%	\$92,020,263.15
EXPENSE									
Personnel Costs	18,252,054.00	1,023,624.00	19,275,678.00	1,503,753.39	.00	17,439,090.16	1,836,587.84	90	18,254,674.11
Operating Expenses	44,450,998.00	17,102,671.00	61,553,669.00	2,552,067.59	18,354.80	56,223,917.50	5,311,396.70	91	73,839,895.78
Outlay	69,507.00	8,000.00	77,507.00	.00	35,421.00	13,027.90	29,058.10	63	(425.00)
EXPENSE TOTALS	\$62,772,559.00	\$18,134,295.00	\$80,906,854.00	\$4,055,820.98	\$53,775.80	\$73,676,035.56	\$7,177,042.64	91%	\$92,094,144.89
Fund 201 - CP Totals									
REVENUE TOTALS	60,864,572.00	18,134,296.00	78,998,868.00	3,866,962.99	.00	71,988,633.29	7,010,234.71	91	92,020,263.15
EXPENSE TOTALS	62,772,559.00	18,134,295.00	80,906,854.00	4,055,820.98	53,775.80	73,676,035.56	7,177,042.64	91	92,094,144.89
Fund 201 - CP Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$188,857.99)	(\$53,775.80)	(\$1,687,402.27)	(\$166,807.93)		(\$73,881.74)
Grand Totals									
REVENUE TOTALS	60,864,572.00	18,134,296.00	78,998,868.00	3,866,962.99	.00	71,988,633.29	7,010,234.71	91	92,020,263.15
EXPENSE TOTALS	62,772,559.00	18,134,295.00	80,906,854.00	4,055,820.98	53,775.80	73,676,035.56	7,177,042.64	91	92,094,144.89
Grand Totals	(\$1,907,987.00)	\$1.00	(\$1,907,986.00)	(\$188,857.99)	(\$53,775.80)	(\$1,687,402.27)	(\$166,807.93)		(\$73,881.74)

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CTC Operating Results

Through 11/30/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year YTD
Fund 630 - CTC									
REVENUE									
Property taxes	2,578,283.00	.00	2,578,283.00	214,856.92	.00	2,363,426.12	214,856.88	92	2,380,828.12
Intergov Revenue	3,893,727.00	.00	3,893,727.00	365,935.87	.00	3,348,102.01	545,624.99	86	3,792,993.04
Public Charges	4,914,426.00	.00	4,914,426.00	184,766.97	.00	2,511,746.20	2,402,679.80	51	3,917,238.00
Miscellaneous Revenue	1,534,626.00	.00	1,534,626.00	132,298.78	.00	1,338,892.21	195,733.79	87	1,414,339.47
Other Financing Sources	.00	6,799.00	6,799.00	.00	.00	24,799.00	(18,000.00)	365	10,186.00
REVENUE TOTALS	\$12,921,062.00	\$6,799.00	\$12,927,861.00	\$897,858.54	\$0.00	\$9,586,965.54	\$3,340,895.46	74%	\$11,515,584.63
EXPENSE									
Personnel Costs	9,427,173.00	6,799.00	9,433,972.00	768,603.71	.00	8,245,375.63	1,188,596.37	87	8,782,417.60
Operating Expenses	4,290,189.00	.00	4,290,189.00	356,341.01	.00	3,917,085.66	373,103.34	91	4,016,137.70
Outlay	.00	.00	.00	.00	.00	633.67	(633.67)	+++	.00
EXPENSE TOTALS	\$13,717,362.00	\$6,799.00	\$13,724,161.00	\$1,124,944.72	\$0.00	\$12,163,094.96	\$1,561,066.04	89%	\$12,798,555.30
Fund 630 - CTC Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	897,858.54	.00	9,586,965.54	3,340,895.46	74	11,515,584.63
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,124,944.72	.00	12,163,094.96	1,561,066.04	89	12,798,555.30
Fund 630 - CTC Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$227,086.18)	\$0.00	(\$2,576,129.42)	\$1,779,829.42		(\$1,282,970.67)
Grand Totals									
REVENUE TOTALS	12,921,062.00	6,799.00	12,927,861.00	897,858.54	.00	9,586,965.54	3,340,895.46	74	11,515,584.63
EXPENSE TOTALS	13,717,362.00	6,799.00	13,724,161.00	1,124,944.72	.00	12,163,094.96	1,561,066.04	89	12,798,555.30
Grand Totals	(\$796,300.00)	\$0.00	(\$796,300.00)	(\$227,086.18)	\$0.00	(\$2,576,129.42)	\$1,779,829.42		(\$1,282,970.67)

CTC DOUBLE SHIFTS WORKED 11/11/15 THRU 1/19/16

Date	Employee Name	Classification	shifts worked
11/15/2015	Brenda Spencer	LPN	AM/ PM
11/17/2015	Cris Koski	LPN	PM/NOC
11/21/2015	Brenda Spencer	LPN	PM/NOC
11/21/2015	Kristi Knipp	CNA	AM/PM
11/21/2015	Brian Furst	CNA	AM/PM
11/22/2015	Kristi Knipp	CNA	PM/NOC
11/22/2015	Rachael Devlin	RN	PM/NOC
11/27/2015	Lyman Jacobs	CNA	AM/PM
11/27/2015	Brenda Spencer	LPN	NOC/AM
12/4/2015	Rachael Devlin	RN	AM/PM
12/6/2015	Luda Svetlichnyy	RN	PM/NOC
12/9/2015	Crystal Litteral	CNA	AM/PM
12/11/2015	Luda Svetlichnyy	RN	PM/NOC
12/12/2015	Luda Svetlichnyy	RN	NOC/AM
12/17/2015	Kristi Knipp	CNA	PM/NOC
12/18/2015	Rachael Devlin	RN	AM/PM
12/18/2015	Nicole Hawk	LPN	PM/NOC
12/20/2015	Brenda Spencer	LPN	AM/PM
12/31/2015	Lyman Jacobs	CNA	PM/NOC
1/2/2016	Brenda Spencer	LPN	AM/PM
1/3/2016	Brenda Spencer	LPN	AM/PM
1/11/2016	Cris Koski	LPN	PM/NOC
1/15/2016	Nicole Hawk	LPN	NOC/AM
1/17/2016	Bob Joachim	CNA	AM/PM
1/17/2016	Deb Elsner	CNA	AM/PM
1/17/2016	Brenda Spencer	LPN	AM/PM
1/18/2016	Luda Svetlichnyy	RN	PM/NOC

11a

**BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2015 BAY HAVEN STATISTICS**

ADMISSIONS	December	2015	2014
Voluntary - Mental Illness	16	150	408
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	0	0	1
Court Order Prelim. - Mental Illness	0	0	0
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	0	0
Commitment - Mental Illness	0	0	0
Return from Conditional Release	0	0	0
Court Order Prelim. - Drug	0	0	0
Other	0	0	0
TOTAL	16	150	409

AVERAGE DAILY CENSUS	December	2015	2014
Bay Haven	1	2	5
TOTAL	1	2	5

INPATIENT SERVICE DAYS	December	2015	2014
Bay Haven	38	596	1699
TOTAL	38	596	1699

BED OCCUPANCY	December	2015	2014
Bay Haven	8%	11%	31%
TOTAL	8%	11%	31%

DISCHARGES	December	2015	2014
Bay Haven	15	150	409
TOTAL	15	150	409

ADMISSIONS	December	2015	2014
Bay Haven	16	150	409
TOTAL	16	150	409

DISCHARGE DAYS	December	2015	2014
Bay Haven	46	596	1747
TOTAL	46	596	1747

ADMISSIONS BY COUNTY	December	2015	2014
Brown	14	117	338
Door	1	5	9
Kewaunee	0	5	5
Oconto	0	5	9
Marinette	0	0	3
Shawano	1	12	10
Waupaca	0	0	0
Menominee	0	2	0
Outagamie	0	1	4
Manitowoc	0	2	23
Winnebago	0	0	0
Other	0	1	8
TOTAL	16	150	409

AVERAGE LENGTH OF STAY	December	2015	2014
Bay Haven	3	4	4
TOTAL	3	4	4

AVERAGE LENGTH OF STAY BY COUNTY	December	2015	2014
Brown	3	5	4
Door	1	1	4
Kewaunee	0	2	6
Oconto	0	2	3
Marinette	0	0	4
Shawano	3	3	8
Waupaca	0	0	0
Menominee	0	0	0
Outagamie	0	0	2
Manitowoc	1	1	3
Winnebago	0	0	0
Other	0	2	3
TOTAL	3	4	4

NEW ADMISSIONS	December	2015	2014
Bay Haven	13	109	269
TOTAL	13	109	269

READMIT WITHIN 30 DAYS	December	2015	2014
Bay Haven	2	10	33
TOTAL	2	10	33

In/Outs	Current	YTD	2014
	3	5	1

11b

**BROWN COUNTY COMMUNITY TREATMENT CENTER
DECEMBER 2015 NICOLET PSYCHIATRIC CENTER STATISTICS**

ADMISSIONS	DEC	YTD 2015	YTD 2014
Voluntary - Mental Illness	22	150	112
Voluntary - Alcohol	0	0	0
Voluntary - AODA/Drug	0	0	0
Police Protective Custody - Alcohol	0	0	0
Commitment - Alcohol	0	0	0
Commitment - Drug	0	0	0
Court-Ordered Evaluation	0	0	0
Emergency Commitment- Alcohol	0	0	0
Emergency Detention - Drug	0	0	0
Emergency Detention - Mental Illness	67	730	749
Court Order Prelim. - Mental Illness	0	2	5
Court Order Prelim. - Alcohol	0	0	0
Court Order for Final Hearing	0	10	7
Commitment - Mental Illness	0	0	0
Return from Conditional Release	2	66	92
Court Order Prelim. - Drug	0	0	0
Other	0	4	0
TOTAL	91	962	965

AVERAGE DAILY CENSUS	December	YTD 2015	YTD 2014
Nicolet Psychiatric Center	9	10	11
TOTAL	9	10	11

INPATIENT SERVICE DAYS			
Nicolet Psychiatric Center	279	3650	3848
TOTAL	279	3650	3848

BED OCCUPANCY			
Nicolet Psychiatric Center	56%	63%	66%
TOTAL	56%	63%	66%

DISCHARGES			
Nicolet Psychiatric Center	91	968	967
TOTAL	91	968	967

ADMISSIONS			
Nicolet Psychiatric Center	91	962	965
TOTAL	91	962	965

DISCHARGE DAYS			
Nicolet Psychiatric Center	305	3643	3891
TOTAL	305	3643	3891

ADMISSIONS BY COUNTY			
Brown	58	668	612
Door	3	23	32
Kewaunee	3	22	26
Oconto	2	40	58
Marinette	2	32	31
Shawano	3	31	31
Waupaca	1	3	7
Menominee	0	6	7
Outagamie	5	16	16
Manitowoc	7	72	100
Winnebago	0	4	4
Other	7	45	41
TOTAL	91	962	965

AVERAGE LENGTH OF STAY			
Nicolet Psychiatric Center	3	4	4
TOTAL	3	4	4

AVERAGE LENGTH OF STAY BY COUNTY			
Brown	4	4	4
Door	2	2	4
Kewaunee	4	5	3
Oconto	1	2	3
Marinette	1	3	4
Shawano	5	4	4
Waupaca	2	1	5
Menominee	0	1	16
Outagamie	5	3	3
Manitowoc	2	3	4
Winnebago	0	2	2
Other	6	5	4
TOTAL	3	3	4

NEW ADMISSIONS			
Nicolet Psychiatric Center	53	475	467
TOTAL	53	475	467

READMIT WITHIN 30 DAYS			
Nicolet Psychiatric Center	4	114	93
TOTAL	4	114	93

In/Outs	Current	YTD	2014
	7	65	33

11b

NPC Monthly Report

1. **Patient Care Issues** - There are no new concerns to report.
2. **Contracted Services Issues** - We have completed a sole-source contract with Health Drive to make on-site dental, podiatry, audiology, and optometry services available for our clients. The majority of Health Drives' providers will be coming from the local Green Bay market area to provide these client services. New client service additions will include on-site dental extractions and more extensive restorative dental care availability.

We have re-initiated monthly focused medication advisory meetings with Streu's Pharmacy. We have been resolving concerns of low-level on a timely basis at this meeting with our consultant pharmacist from Steu's in attendance. We will begin drafting the pharmacy services request for proposal to assess future service needs in anticipation of our upcoming June 30, 2016 pharmacy contract expiration.

3. **Summary of patient complaints** - There were no client complaints on Nicolet during the month of December.
4. **Federal/State Regulatory Concerns** - There were no regulatory health inspection surveys conducted in December.
5. **Approval of Medical Staff appointments** - There are no new medical staff appointments for the month of December.
6. **Other Business** - We have begun planning efforts to restructure our employee training program regarding Crisis Prevention Institute (CPI) and Restraint and Seclusion for staff incident response efforts in the hospital.

We have initiated several new systems to comply with pay for performance reporting standards in the psychiatric hospital in order to receive additional Medicare and Medicaid available funding for services rates for client care provided on the unit.

Respectfully submitted by: Luke Schubert, NHA: Hospital and Nursing Home Administrator

QAPI Summary Report
Nicolet Psychiatric Center
Prepared on January 5, 2016
Submitted by: Luke Schubert, NHA: Hospital and Nursing Home Administrator

Quality Assurance and Performance Improvement (QAPI) meetings are currently held monthly at BCCTC and include representation from administration, medical staff, nursing, social services, food/nutrition services, health information management, laboratory services, housekeeping services, facilities maintenance, billing services, electronic medical record systems, pharmacy, and the human services board. The most recent meeting was held on December 30, 2015 to review November's data. The next meeting is scheduled for January 27, 2016 and will be a quarterly meeting. Below is a summary of the main areas of focus reviewed at December's QAPI committee meeting.

Root Cause Analysis/Sentinel Events

We had one sentinel event in December. A client successfully eloped from Nicolet. Police were notified in response to the incident. There was no adverse outcome. Our root-cause assessment indicated a need to make an immediate environmental change to move a storage bin's location on the premises. Other suggested environmental considerations for change were determined to have to wait for action in the Spring season with warmer weather due to construction modification needs. We will re-assess the environment at that time for additional changes.

Pharmacy

We are conducting monthly medication advisory meetings with the DONs, RN Staff Educator, Administrator, and Streu's Pharmacy representative. Pharmacy audits will continue on a weekly basis, with the results being reviewed at the Medication Advisory and QAPI meetings with the Director of Nursing for the Hospital and Nursing Home present.

Contingency medications and the medication storage room continue to be audited weekly with positive overall compliance results regarding reconciliation and medication delivery systems that meet the goals of the facility. The reconciliation of contingency medications and tracking of medication errors also continues to be audited with results meeting the current goals of the facility. The facility is planning to move forward with an automated medication dispensing system on or before July 2016, and will be sending out an RFP for pharmacy service prior to March 2016.

Infection Control

Infection control data continues to be monitored and reported on regularly at monthly Infection Control meetings as well as at monthly and quarterly QAPI meetings. Infection rates and prescribed antibiotic use continues to be within acceptable limits as defined by the hospital staff. There have not been any infection outbreaks on the hospital. Infection control education has been added to Relias learning and will be monitored for compliance by the Staff Educator. Flu vaccination policy was reviewed for inpatient and outpatient staff at the Community Treatment Center. We currently are at 96 % staff compliance with vaccination consents, with 94 % of staff consenting to the flu vaccination offering. The

remaining 4 % of staff not in compliance were on-call employees who have not responded and have been notified that they are not able to work until compliance is achieved with this initiative.

Treatment and Discharge Planning

A minimum number of five charts per week are audited to ensure that treatment plans are initiated within 24 hours of admission and that treatment plans are individualized with the inclusion of interdisciplinary approaches and discharge planning. Audits resulted in 92.7% compliance for December. The treatment plan process continues to improve towards the facilities goal. Education was provided to staff identified for corrective audit action follow up.

Psychosocial Assessments

A minimum number of five charts per week are audited to ensure that the psychosocial assessment is entered into the medical record within 24 hours and that the content is appropriate. We exceeded our goal with 99.5 % audit compliance in December.

Hospital Group Participation Audits

A minimum number of five charts per week are audited to ensure that the hospital group participation documentation is being properly recorded in the medical record and that alternatives are being offered if groups are declined or missed. The group schedule has been updated to include groups led by social workers, COTAs, nursing staff, and registered dietitians. Group participation documentation rates met the facility goal for the month at a rate of 93.9 % compliance.

H&P Medical Record Audits

H&P compliance continues to improve so that H&Ps are recorded in the medical record within 24 hours or documentation of refusal is noted. December audits resulted in 92.5% compliance. Education has been completed with the NP's related to this process. Dr. Warren is expanding his contracts offering with medical NP services that we anticipate will help us to achieve this quality goal as we proceed into 2016.

BID Form Audits

Background Information Disclosure (BID) forms are completed on hire and every four years after. Staff members who have not had a recent BID form are identified and then required to complete a new BID form. This audit is complete. The QAPI team will continue to monitor a small sample of files to ensure continued compliance. There were no issues noted this month.

Other 2016 Goals:

We introduced a plan for participation in the hospital pay for performance incentive, which prior Administration elected to forgo. There are three programs related inpatient Medicaid payment, Medicare payment, and Provider based-billing payment. Each program has a 2 % associated payment

rate penalty for non-participation. These new quality initiative goals associated with this program will be included in our 2016 QAPI plan as focused goal areas.

We also identified that we were not specifically addressing the OIG Work plan goals within our quality monitoring efforts, which will also be implemented in 2016.

Respectfully submitted by:

Luke Schubert, NHA: Hospital and Nursing Home Administrator

**BELLIN PSYCHIATRIC CENTER
BROWN CO
INVOLUNTARY AND VOLUNTARY
CHILD/ADOLESCENT ADMISSIONS
DEC. 2015**

VOLUNTARY ADMISSIONS	27
INVOLUNTARY ADMISSIONS	16
VOLUNTARY INPATIENT DAYS	110
INVOLUNTARY INPATIENT DAYS	81
VOL. AV. LENGTH OF STAY	3.7
INVOL AV. LENGTH OF STAY	5.1

Report of Child Abuse/Neglect by Month

Month	2014	2015	% Change from 2014 to 2015
January	403	415	2.98%
February	433	403	-6.9%
March	427	444	3.98%
April	485	453	-7.06%
May	474	407	-14.14%
June	351	319	-9.12%
July	308	319	3.571%
August	301	272	-9.63%
September	437	430	-1.6%
October	438	436	-2.0%
November	413	409	-4.0%
December	394	405	-1.1%
Total	4864	4531	-3.33%

Reports Investigated by Month

Month	2014	2015	% Increase
January	152	135	-11.18%
February	140	120	-14.29%
March	157	139	-11.46%
April	166	124	-33.87%
May	157	120	-23.57%
June	129	117	-9.30%
July	136	102	-25.0%
August	108	91	-15.74%
September	154	134	-12.99%
October	138	132	-6.0%
November	113	99	-14.0%
December	119	233	***11.4%
Total	1669	1546	-12.3%

**HUMAN SERVICES
2015 CONTRACT STATUS LOG - 1/18/2016**

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
ACCEPTIONAL MINDS LLC		1/7/2016	1/15/2016	\$75,000	\$75,000
ADAMS, L AFH	AFH	11/30/15	1/5/16	\$111,218	\$111,218
ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC	Foster Care	12/17/15	REVISING	\$275,000	\$275,000
ADVOCATES, EXTENSION LLC	Children	12/17/15	REVISING	\$700,000	\$700,000
AGNESIAN HEALTHCARE INC	Autism	11/30/15	1/11/16	\$22,100	\$22,100
AMERICAN FOUNDATION OF COUNSELING	Children	12/7/15	1/11/16	\$100,000	\$100,000
ANDERSON CAMPBELL EDUCATIONAL TEACHING (ACE)		11/17/15	1/11/16	\$24,000	\$24,000
ANGELS ON ARCADIAN	CBRF		CALLED	\$150,000	\$150,000
ANNA'S HEALTHCARE (COUNTRY LIVING)	CBRF	11/30/15	CALLED	\$180,000	\$180,000
ASPIRO INC	Other	12/17/15	1/4/16	\$414,500	\$414,500
BELLIN HEALTH OCCUPATIONAL HEALTH SOLUTIONS	Other	11/30/15	CALLED	\$25,000	\$25,000
BELLIN PSYCHIATRIC CENTER	Other	12/1/15	1/14/16	\$10,000	\$10,000
BENNIN, MARILYN	Children	12/1/15	1/14/16	\$9,000	\$9,000
BETTER DAYS MENTORING		12/21/15	1/5/16	\$25,000	\$25,000
BOLL ADULT CARE CONCEPTS	AFH	12/17/15	12/29/15	\$825,000	\$825,000
BROTOLOC HEALTH CARE SYSTEMS	CBRF	11/30/15	1/14/16	\$558,000	\$558,000
CARE FOR ALL AGES (CFAA)	CBRF	11/30/15	1/11/16	\$50,000	\$50,000
CATHOLIC CHARITIES	Other	11/30/15	12/21/15	\$169,406	\$169,406
CENTERPIECE LLC	Autism	11/30/15	12/11/15	\$190,000	\$190,000
CEREBRAL PALSY INC.	Other	12/17/15	12/29/15	\$314,500	\$314,500
CHILDRENS SERVICE SOCIETY	Foster Care	12/7/15	12/29/15	\$25,000	\$25,000
CHILEDIA INSTITUTE, INC.	Children	1/14/16		\$175,000	\$175,000
CLARITY CARE INC	CBRF	12/16/15		\$53,000	\$53,000
CURATIVE CONNECTIONS (NEW CURATIVE)		12/17/15	1/7/16	\$257,000	\$257,000
CURO CARE LLC	AFH	11/30/15	12/29/15	\$200,000	\$200,000
DARNELL RECEIVING HOME	Receiving Home	12/7/15	12/21/15	\$19,710	\$19,710
DEER PATH ASSISTED LIVING INC	CBRF	11/30/15	1/12/16	\$300,000	\$300,000
DODGE COUNTY (DBA CLEARVIEW)	CBRF	11/30/15	1/4/16	\$285,000	\$285,000
DYNAMIC FAMILY SOLUTIONS	Children	12/29/15		\$155,000	\$155,000
EAST SHORE INDUSTRIES	Other	11/30/15	1/11/16	\$10,000	\$10,000
ELSNER AFH	AFH	1/18/16		\$15,826	\$15,826
ENCOMPASS CHILD CARE	Children	11/30/15	12/21/15	\$70,000	\$70,000
ENGBERG AFH	AFH	11/30/15	12/7/15	\$15,852	\$15,852
FAMILY SERVICE OF NORTHEAST WI, INC.	Children	12/17/15	12/29/15	\$2,440,015	\$2,440,015
FAMILY TRAINING PROGRAM	Children	12/29/15	1/11/16	\$155,000	\$155,000
GOLDEN HOUSE	Other	12/1/15	12/11/15	\$63,086	\$63,086
GONZALEZ AFH	AFH	11/30/15	1/14/16	\$50,300	\$50,300
GOODWILL INDUSTRIES	Other	12/1/15	12/21/15	\$6,000	\$6,000
GREEN BAY TRANSIT COMMISSION NO CONTRACT	Transportation	---	---	\$15,000	\$15,000
HELPING HANDS CAREGIVERS	Home Health	12/1/15	1/11/16	\$10,000	\$10,000
HOME INSTEAD SENIOR CARE	Home Health	12/1/15	1/4/16	\$10,000	\$10,000
HOMES FOR INDEPENDENT LIVING	Other	12/1/15	1/4/16	\$260,000	\$260,000
IMPROVED LIVING SERVICES	AFH	12/1/15	12/14/15	\$331,000	\$331,000
INFINITY CARE INC	CBRF	12/1/15	12/8/15	\$130,000	\$130,000
INNOVATIVE COUNSELING	Autism	12/1/15	CALLED	\$10,000	\$10,000
INNOVATIVE SERVICES	Other	1/4/16	1/14/16	\$1,814,200	\$1,814,200
KCC FISCAL AGENT SERVICES	Other	12/8/15	12/29/15	\$800,000	\$800,000
KLEIN, DR.	Autism	12/1/15	12/10/15	\$535,000	\$535,000
KRUEGER RECEIVING HOME	Receiving Home	12/7/15	12/29/15	\$13,140	\$13,140
LAD LAKE	Children	12/1/15	1/4/16	\$40,000	\$40,000
LAMERS BUS LINES, INC.	Transportation	12/1/15	12/21/15	\$25,000	\$25,000
LISKA, JOANN	Other	11/30/15	12/29/15	\$5,000	\$5,000
LUND VAN DYKE INC	Autism	12/1/15	12/16/15	\$375,000	\$375,000
LUTHERAN SOCIAL SERVICES	CBRF	1/18/16	CALLED	\$765,000	\$765,000
MACHT VILLAGE PROGRAMS INC	Children	12/1/15	1/11/16	\$800,000	\$800,000
MATTHEWS SENIOR LIVING	CBRF	12/1/15	1/7/16	\$100,000	\$100,000
MCCORMICK MEMORIAL HOME	CBRF	12/1/15	1/7/16	\$162,500	\$162,500
MYSTIC MEADOWS LLC	AFH	12/1/15	12/10/15	\$200,000	\$200,000
NEW COMMUNITY SHELTER INC	Other	12/1/15	12/29/15	\$40,000	\$40,000
NORTHWEST PASSAGE	Children	12/1/15	12/15/15	\$125,000	\$125,000
OPTIONS FOR INDEPENDENT LIVING INC	Other	12/1/15	12/11/15	\$15,000	\$15,000
OPTIONS LAB INC	Other	12/1/15	12/21/15	\$40,000	\$40,000
OPTIONS TREATMENT PROGRAM	Other	12/17/15		\$175,000	\$175,000
PARAGON INDUSTRIES	Other	12/1/15	1/14/16	\$125,000	\$125,000
PARENT TEAM	Children	12/1/15	12/11/15	\$200,000	\$200,000
PARMENTIER AFH	AFH	11/30/15	12/10/15	\$44,217	\$44,217
PHOENIX BEHAVIORAL HEALTH SERVICES	Autism	12/1/15	12/8/15	\$40,000	\$40,000
PNUMA HEALTH CARE	CBRF	12/1/15	12/10/15	\$200,000	\$200,000

**HUMAN SERVICES
2015 CONTRACT STATUS LOG - 1/18/2016**

Agency	Type	Contract Sent	Contract Returned	Original Contract Amount	Updated Contract Amount
PRODUCTIVE LIVING SYSTEMS	CBRF	1/12/16		\$325,000	\$325,000
RAVENWOOD BEHAVIORAL HEALTH	CBRF	12/1/15	1/11/16	\$100,000	\$100,000
REHAB RESOURCES	Other	12/17/15	1/4/16	\$200,000	\$200,000
REM WISCONSIN	CBRF	12/8/15	12/21/15	\$267,500	\$267,500
RES-CARE WISCONSIN	Home Health	12/17/15	1/4/16	\$10,000	\$10,000
SCHAUMBURG, LAURIE	Other	11/30/15	E-MAILED	\$25,000	\$25,000
SLAGHT AFH	AFH	11/30/15	1/12/16	\$48,452	\$48,452
SMET AFH	AFH	11/30/15	12/29/15	\$59,371	\$59,371
SOUTHERN HOME CARE SERVICES	Home Health	12/17/15	1/4/16		\$0
SPECTRUM BEHAVIORAL HEALTH	Other	12/3/15	CALLED	\$50,000	\$50,000
ST. VINCENT HOSPITAL	Other	12/17/15		\$100,000	\$100,000
STIRLING PCW SERVICES	Other	12/3/15		\$10,000	\$10,000
TALBOT AFH	AFH	11/30/15	12/29/15	\$6,000	\$6,000
TOMORROW'S CHILDREN INC	Children	12/21/15	12/30/15	\$100,000	\$100,000
TREMPEALEAU	CBRF	12/3/15	12/14/15	\$1,166,000	\$1,166,000
VANLANEN RECEIVING HOME	Receiving Home	12/7/15	1/7/16	\$19,710	\$19,710
VILLA HOPE	CBRF	12/3/15	12/29/15	\$1,589,472	\$1,589,472
WARREN, JOHN MD	Other	12/1/15	12/21/15	\$200,000	\$200,000
WISCONSIN EARLY AUTISM PROJECT	Autism	12/3/15	12/15/15	\$370,000	\$370,000
WISCONSIN FAMILY TIES	Children	12/3/15	12/21/15	\$26,000	\$26,000
TOTAL				\$20,601,075	\$20,601,075

Brown County Human Services

TO: Human Service Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: January 19, 2016

REQUEST FOR NEW NON-CONTINUOUS VENDOR			
VENDOR	SERVICES	DATE REQUESTED	DATE APPROVED
Individual	Respite	1/11/16	
V-T Investments	Rent	1/11/16	

Brown County Human Services

TO: Human Services Committee Members

FROM: Lori Gauthier
Administrative Secretary

DATE: January 19, 2016

REQUEST FOR NEW VENDOR CONTRACT				
VENDOR	SERVICES	CONTRACT AMOUNT	DATE REQUESTED	DATE APPROVED
Chileda Institute	Residential Child Care	\$175,000		